



**RESOLUTION PZ-26-02**

**MOVE TO ADOPT, BASED ON THE RECOMMENDATION OF TJ KEIRAN, DIRECTOR OF ZONING AND DEVELOPMENT, A RESOLUTION UPDATING BOARDMAN TOWNSHIP RESOLUTION NO. 24-08-26-05 REQUIRING REGISTRATION AND REGULATING TRANSIENT VENDORS BY ENSURING CONSISTENCIES WITH R.C. 505.94, INCREASING FEES, CLARIFYING VENDOR APPLICANT'S RESPONSIBILITIES AND PROVIDING ADMINISTRATIVE AUTHORITY TO REVOKE A PERMIT IF THE VENDOR FAILS TO COMPLY WITH THE ADOPTED REGULATIONS.**

At a duly held meeting of the Board of Trustees of Boardman Township, Mahoning County, Ohio held on TUESDAY, March 10, 2026, at 5:30 P.M. at 8299 Market Street, Boardman, Ohio the following Resolution was adopted:

**WHEREAS**, R.C. 505.94 authorizes a board of township trustees, by resolution, to require the registration of all transient vendors within the unincorporated territory of the township and regulate the time, place, and manner in which these vendors may sell, offer for sale, or solicit orders for future delivery of goods; and,

**WHEREAS**, R.C. 505.94 also authorizes a board of township trustees, by resolution, to prohibit solicitation at any residence at which the owner or tenant has posted a sign on the property prohibiting solicitation or for which the owner or tenant has filed a no solicitation registration form with the township, on a form prescribed by the board; and,

**WHEREAS**, the Board adopted Resolution Number 24-08-26-05 Requiring Registration and Regulating Transit Vendors, including fees and administrative processes; and,

**WHEREAS**, the Board has reviewed reports from staff regarding opportunities to improve the administration of the program to ensure consistencies with R.C. 505.94, increasing fees, by clarifying vendor applicant's responsibilities, requiring each vendor to obtain an updated copy of the "No Solicitation" address list each week, and providing administrative authority to for revoke a permit if the vendor fails to comply with the adopted regulations; and,

**WHEREAS**, the Board desires to exercise such authority within the unincorporated territory of Boardman Township ("Township").

**NOW THEREFORE, BE IT RESOLVED:**

**SECTION 1. DEFINITIONS**

- A. "Board" means the Board of Trustees of Boardman Township, Mahoning County, Ohio.
- B. "Goods" means goods, wares, services, merchandise, periodicals, and other articles or publications.
- C. "Township" means the unincorporated area of Boardman Township, Mahoning County, Ohio.
- D. "Transient Vendor" means any person who opens a temporary place of business for the sale of Goods or who, on the streets or while traveling about the Township, sells or offers for sale Goods, solicits orders for future delivery of Goods, or attempts to arrange an appointment for a future estimate or sales call. "Transient Vendor" does not include:
  - 1. Any person who represents any entity exempted from taxation under R.C. 5709.04; and,
  - 2. Any person licensed under Chapter 4707 of the Revised Code.

**SECTION 2. REGISTRATION**

- A. Subject to the exceptions in Section 5, all Transient Vendors within the unincorporated territory of the Township shall register with the Township, pay a registration fee of \$150.00, and obtain a valid registration certificate from the Township before selling, offering for sale, or soliciting orders for future delivery of Goods.
- B. Application for Transient Vendor registration shall be made on the form prescribed in Section 6(A) and may only be submitted by the person requesting to become a Transient Vendor in Boardman Township.
- C. The Township shall issue a registration certificate to Transient Vendors who register and pay the registration fee. A registration certificate issued by the Township shall include the information prescribed in Section 6(D).
- D. A registration certificate shall be valid for a period of 90 days after the date of registration.
- E. The list of Transient Vendors currently registered with the Township shall be made available to the public.
- F. An entity for which Transient Vendors are soliciting may have no more than six (6) Transient Vendors working within the Township at any one time. If an entity already has

six (6) Transient Vendors soliciting on its behalf, one of the Transient Vendors must voluntarily surrender his/her registration certificate.

### **SECTION 3. NO SOLICITATION REGISTRY AND PROHIBITION**

- A. A no solicitation registry shall be maintained by the Township. An owner or tenant of a residence may voluntarily file a no solicitation registration form with the Township. Upon filing such form the registered address of the owner or tenant's residence shall be listed in the registry. The registry shall be a cumulative listing of all registered addresses. Registration shall not expire.
- B. Subject to the exceptions in Section 5, solicitation is prohibited at any residence at which the owner or tenant has posted a sign on the property prohibiting solicitation and/or at those addresses listed in the no solicitation registry maintained by the Township.
- C. Registration for the Township no solicitation registry shall be made on the form prescribed in Section 6(B) or by notice containing substantially the same information. Upon receipt of such form by the Township, the registered address shall be added to the registry prior to the next week's list being published.
- D. An owner or tenant may only register or remove from registration the address of the residence where the owner or tenant currently resides.
- E. The no solicitation registry shall either be physically provided to or made electronically accessible to all Transient Vendors registered with the Township. The registry shall also be available to the public. Each Monday (or Tuesday if Monday is a holiday and the administration building is closed, the Transient Vendor, not an office manager nor any other representative of the entity, must request via email or obtain a physical copy available at 8299 Market Street, Boardman, OH, 44512, the updated no solicitation registry maintained by the Township. Repeated failure (i.e. more than once) to request that week's updated registry will result in automatic revocation of the Transient Vendor Permit.
- F. No fee shall be charged to register on the Township no solicitation registration.
- G. An owner or tenant may request his or her address be removed from the no solicitation registry. Requests shall be made on the form prescribed in Section 6(C) or by notice containing substantially the same information. Upon receipt of such form by the Township, the owner or tenant's address shall be removed from the no solicitation registry within 3 business days.
- H. The no solicitation registry form to be completed by an owner or tenant pursuant to Section 3(C) shall include at least all of the following:

- a. The name of the owner or tenant;
  - b. The address to be added to the Township no solicitation registry; and,
  - c. A statement that the owner or tenant desires the listed address to be added to the Township no solicitation registry.
- I. The form to be completed by an owner or tenant pursuant to Section 3(H) to remove an address from the Township no solicitation registry shall include at least all of the following:
- a. The name of the owner or tenant;
  - b. The address to be removed from the Township no solicitation registry; and,
  - c. A statement that the owner or tenant desires the listed address to be removed from the Township no solicitation registry.

#### **SECTION 4. BUSINESS HOURS RESTRICTED**

Within the unincorporated territory of the Township, Transient Vendors are prohibited from selling, offering for sale, or soliciting orders for future delivery of Goods:

- A. Between the hours of 8:00 P.M. and 9:00 A.M.;
- B. On Sundays; and,
- C. On legal holidays. "Legal holiday" shall have the same meaning as defined in R.C. 1.14.

#### **SECTION 5. EXCEPTIONS**

Registration of Transient Vendors required by Section 2 shall not apply to any of the following:

1. Any person invited by an owner or tenant to visit the owner's or tenant's premises to sell, offer for sale, or solicit orders for future delivery of goods;
2. A farm market where 50% or more of the gross income received from the market is derived from produce raised on farms owned or operated by the market operator in a normal crop year;
3. The delivery of newspapers (free or subscription) and solicitation of subscriptions for the same;
4. The sale and delivery of products sponsored by public, parochial, or private schools or school systems or various associations of the same and solicited by students of such school or schools;
5. The dissemination of ideas, thoughts, communications, or messages regarding any cause, issue, religion, or political candidate;

6. Any individual who, without compensation, acts on behalf of and for any religious or charitable not for profit organization;
7. Any person who seeks to disseminate any lawful message by means of traveling from place to place without soliciting funds or donations; and,
8. The sale of services or products exclusively to business, commercial, or industrial enterprises.

#### **SECTION 6. FORMS AND REGISTRATION CERTIFICATE**

A. The registration form to be completed by an applicant registering with the Township as a Transient Vendor pursuant to Section 2 of this Resolution shall include at least all of the following:

1. The name of the applicant;
2. A physical description of the applicant;
3. The name, address, telephone number, and email address of the applicant;
4. The name, address, telephone number, and email address of the person or entity by whom the applicant is employed AND for whom the applicant is soliciting, if differentThe name, address, telephone number, and email address of the applicant's immediate supervisor;
5. The nature and character of the Goods or products to be sold or services to be furnished by the applicant;
6. The names of other municipalities in which the applicant has recently conducted peddling or soliciting activities;
7. If the applicant is soliciting on behalf of a recognized religious or charitable not for profit organization, proof of tax exempt status; and
8. The applicant shall furnish a copy of a valid government issued identification which includes a photograph of the registering Transient Vendor.
9. The applicant shall furnish a minimum 4" x 4" headshot photograph to be used to create the registration certificate.

B. A registration certificate issued by the Township to a Transient Vendor pursuant to Section 2 shall include at least all of the following:

1. The name of the Township;
2. Contact information for the Township;
3. The name of the Transient Vendor;
4. A photograph of the Transient Vendor;
5. The name, address, telephone number, and email address of the person or entity by whom the applicant is employed or for whom the applicant is soliciting, if any, or, if none, the name, address, telephone number, and email address of the applicant;

6. The name, address, telephone number, and email address of the applicant's immediate supervisor, if any;
7. The issue date of the registration certificate; and,
8. The expiration date of the registration certificate.

#### **SECTION 7. NOTICE PROHIBITING TRANSIENT VENDORS**

The owner or tenant of any residence may evidence a determination to refuse to receive any uninvited Transient Vendors by displaying a card on an area near the main entrance door to the residence, containing substantially the following: "No Solicitation" in letters at least 1/3 inch in height. Alternatively, an owner or tenant may post in a similar location any sign issued for such purpose by the Township in connection with the Township no solicitation registry.

#### **SECTION 8. CARRYING AND EXHIBITING REGISTRATION CERTIFICATE**

A valid registration certificate issued by the Township pursuant to this Resolution shall at all times be carried or conspicuously exhibited on the outer clothing of the Transient Vendor.

#### **SECTION 9. NONTRANSFERABILITY.**

Registration certificates issued pursuant to this Resolution are non-transferable and shall not be used by any person other than the person identified as the Transient Vendor on the registration certificate.

#### **SECTION 10. ADMINISTRATIVE AUTHORITY TO REVOKE A PERMIT FOR NON-COMPLIANCE**

1. The Boardman Township Planning and Zoning Department Director shall revoke a Transient Vendor permit if one or more circumstance occurs:
  - a. A Transient Vendor is reported to solicit at an address on the "No Solicitation" registry more than once;
  - b. A Transient Vendor repeatedly does not request the weekly "No Solicitation" registry list;
  - c. A Transient Vendor allows someone else to use his/her Registration Certificate.

2. A Transient Vendor who has his/her Registration Certification Revoked may not apply for another license from Boardman Township for at least one year.

### **SECTION 11. APPEALS**

Any person who has applied for a registration certificate in accordance with this Resolution and who has been denied a registration certificate or had the registration certificate revoked may appeal the decision to the Board. Such appeal shall be considered by the Board at the next regular meeting of the Board held at least 3 days after the notice of appeal is filed.

### **SECTION 12. PENALTIES**

Pursuant to R.C. 505.94(A), no Transient Vendor shall fail to register or to comply with these regulations. Violations shall be punishable as provided in R.C. 505.99. Penalties shall be imposed in accordance with applicable section(s) of the Ohio Revised Code.

### **SECTION 13. NO WARRANTY/NO ENDORSEMENT**

No warranty, guarantee, or assurance of any type, express or implied, of, concerning, or related to any Transient Vendor, any ideas, thoughts, communications, or messages expressed, stated, and/or conveyed by any Transient Vendor, or any Goods, products, or services sold, offered for sale, or offered for future delivery by any Transient Vendor is given or bestowed by the Board, Township, or any employee, representative, agent, or volunteer of the Board or Township by this Resolution or the registration and regulatory requirements contained herein and this Resolution should not be construed to provide any such warranty, guarantee, or assurance. Any warranty, guarantee, or assurance of any type is expressly disclaimed.

This Resolution and the registration and regulatory requirements contained herein are not and should not be construed as any type of endorsement, express or implied, by the Board, Township, or any employee, representative, agent, or volunteer of the Board or Township of any Transient Vendor or any entity by which any Transient Vendor may be employed or represent, any ideas, thoughts, communications, or messages expressed, stated, and/or conveyed by any Transient Vendor, or any Goods, products, or services sold, offered for sale, or offered for future delivery

by any Transient Vendor, whether registered or not registered in accordance with this Resolution. Any endorsement is expressly disclaimed.

#### **SECTION 14. SEVERABILITY**

The provisions of this Resolution are severable and independent, and if any such provision shall be unenforceable in whole or in part, the remaining provisions and any partially enforceable provisions, to the extent enforceable, shall nevertheless be binding and enforceable.

#### **SECTION 15. NOTIFICATION**

- A. Pursuant to R.C. 505.94, the Board of Township Trustees shall notify the Mahoning County Prosecuting Attorney ("Prosecutor") of these registration and regulatory requirements by providing the Prosecutor with a copy of this Resolution.
- B. The Board of Township Trustees shall notify the Mahoning County Sheriff ("Sheriff") of these registration and regulatory requirements by providing the Sheriff with a copy of this Resolution.

#### **SECTION 16 . ADOPTION**

All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. 121.22.

#### **SECTION 17 . PRIOR RESOLUTIONS**

This Resolution supersedes any Transient Vendor ban, registration, and regulatory requirements adopted by the Board prior to the effective date of this Resolution.

#### **SECTION 18. EFFECTIVE DATE**

This Resolution shall be in full force and effect immediately upon adoption.

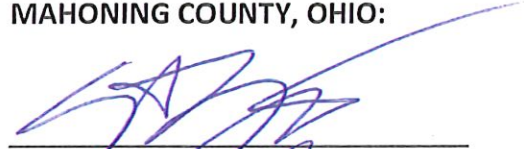
Motion offered by: Mr. Gambrell

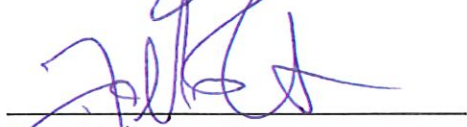
Motion supported by: Mr. Yacovone

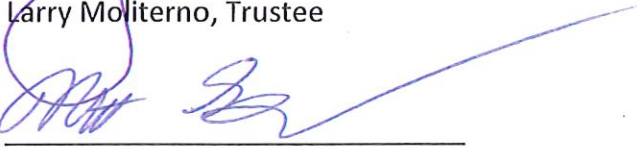
| ROLL CALL:     | AYE:     | NAY:  |
|----------------|----------|-------|
| Mr. Moliterno: | <u>X</u> | _____ |
| Mr. Yacovone:  | <u>X</u> | _____ |
| Mr. Gambrell:  | <u>X</u> | _____ |

RESOLUTION ADOPTED this 10<sup>th</sup> Day of March, 2026.


**BOARDMAN TOWNSHIP TRUSTEES,  
MAHONING COUNTY, OHIO:**

  
\_\_\_\_\_  
Steve Yacovone, Chair

  
\_\_\_\_\_  
Larry Moliterno, Trustee

  
\_\_\_\_\_  
Matthew Gambrell, Trustee

**ATTEST:**

  
\_\_\_\_\_  
Brad Calhoun, Fiscal Officer

**CERTIFICATION**

I, Brad Calhoun, Clerk of Boardman Township, do hereby certify that the foregoing Resolution is taken from the Minutes of Boardman Township at a meeting duly-held on March 10, 2026 that the same has been compared by me with the original Resolution of said Minutes, and that said Resolution is a true and correct copy thereof.



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Brad Calhoun  
Fiscal Officer