



OFFICE USE ONLY
Permit No.:
Penalty Fee: <input type="checkbox"/> Yes
Payment Method: <input type="checkbox"/> CASH <input type="checkbox"/> CREDIT <input type="checkbox"/> CHECK No. _____

OUTBUILDING PERMIT APPLICATION

(Please Fill Out Entirely in Type or Legible Print)

Applicant Information		
Name:		Contact Person:
Address:		
City:	State:	ZIP:
Phone:	Cell:	Email:

Owner Information <i>(If the owner is the applicant, please leave blank)</i>		
Owner Name:		Contact Person:
Address:		
City:	State:	ZIP:
Phone:	Cell:	Email:

Project Information		
Street Address:		
Corner Lot: <input type="checkbox"/> Yes <input type="checkbox"/> No	Project Cost: \$	Expected Installation Date:
Outbuilding Type: <input type="checkbox"/> Shed <input type="checkbox"/> Detached Garage <input type="checkbox"/> Carport <input type="checkbox"/> Pavilion/Gazebo <input type="checkbox"/> Accessory Dwelling Unit		
Building Length:	Building Width:	Building Height: <i>(16' max)</i>
Building Square Footage:	Was a Variance obtained? <input type="checkbox"/> No <input type="checkbox"/> Yes, Case #: _____	
Does this project meet all setback requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No		Front Setback:
Rear Setback:	Left Setback:	Right Setback:
Fee: <ul style="list-style-type: none"> 200 sq. ft. or less - \$0.25/sq. ft. Greater than 200 sq. ft. - \$0.36/sq. ft. 		
Requires a site plan <i>(A printed copy of the aerial view marked with where the outbuilding/structure will be placed will be accepted.)</i>		

Applicant Signature

The undersigned hereby certifies that the information in and with this application is true and accurate, and consents to agents of the township entering the premises for inspection and verification of information submitted, as applicable; and if a permit is issued, to verify conformance to requirements and conditions of issuance.

Signature of Applicant: _____ **Date:** _____

Required for Rental Properties
Property Owner Approval <input type="checkbox"/> I have reviewed and approved the installation of the permanent structure described herein.
Signature of Applicant: _____ Date _____

Incomplete applications will not be processed.

Forms of Payment Accepted:

- Exact Cash
- Check (Make payable to 'Boardman Township')
- Credit Cards (A convenience fee will apply)

Mail completed applications to:

Boardman Township Zoning Department
Attn: Permits
8299 Market Street
Boardman, Ohio 44512

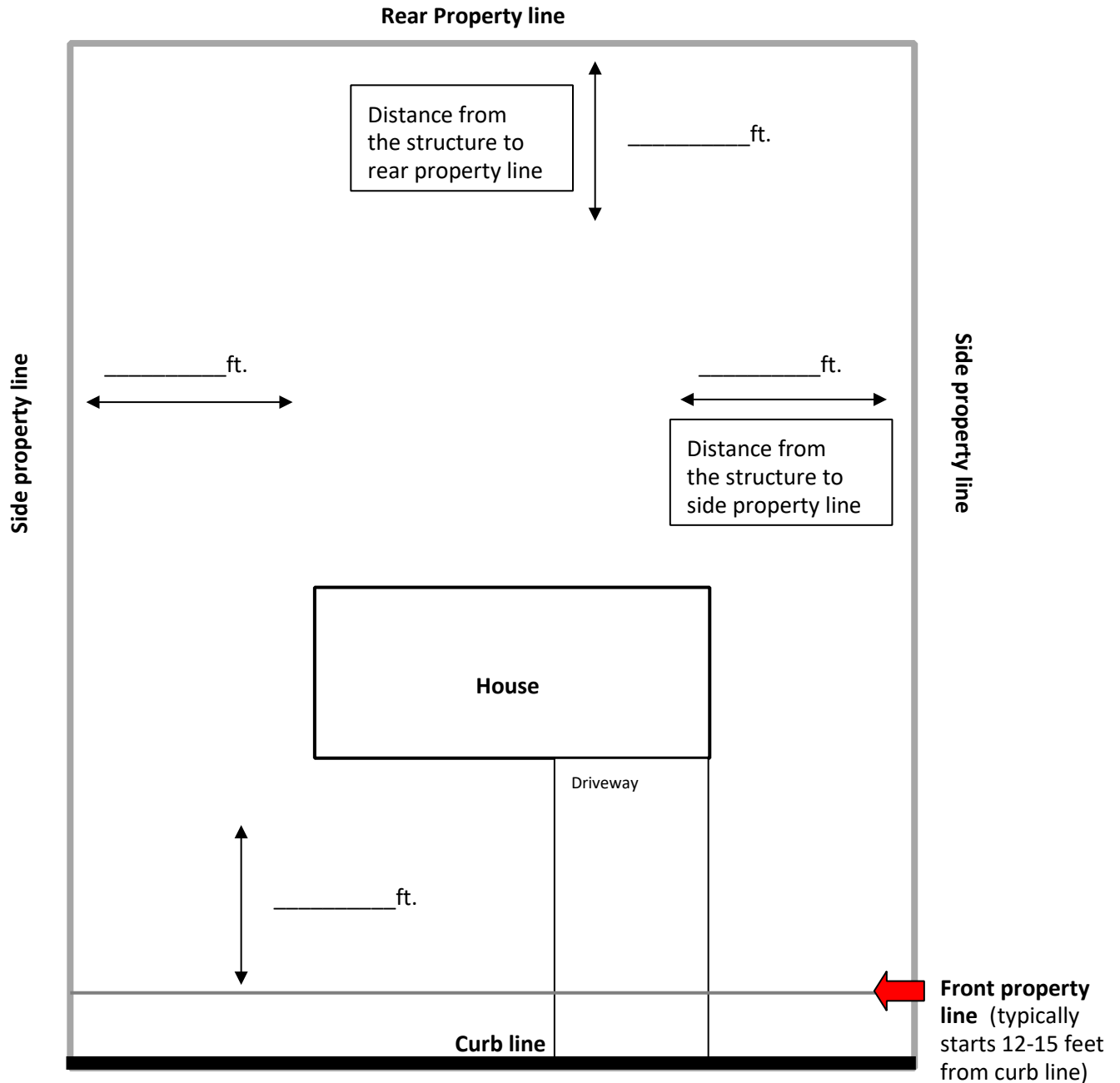
Email completed applications to:

TJ Keiran
tkeiran@boardmantwp.com

Revised: 8/23/2023

Site Plan Template

Please attach site plan or use template below. Please draw where your structure will be placed. Include the distance from adjacent property lines. Property line setbacks are the distance from the structure to the property line. Setbacks vary depending on the type of structure.



STREET NAME: _____