Planning & ZONING
BOARDMAN TOWNSHIP

ADDITION PERMIT APPLICATION
(Please Fill Out Entirely in Type or Legible Print)

Applicant Information

Name:	Contact Person:
Address:	
City:	State:	ZIP:
Phone:	Cell:	Email:

Owner Information *(If the owner is the applicant, please leave blank)*

Owner Name:	Contact Person:
Address:	
City:	State:	ZIP:
Phone:	Cell:	Email:

Project Information

Street Address or Parcel ID:

Corner Lot: [ ] Yes [ ] No	Project Cost: $	Expected Start Date:
Type: [ ] Commercial [ ] Industrial [ ] Frame Residential [ ] Frame/Brick Residential [ ] Brick Residential		
Addition Length:	Addition Width:	Addition Height:
Addition Square Footage:	Was a Variance obtained? [ ] No [ ] Yes, Case #:	
Does this project meet all setback requirements? [ ] Yes [ ] No		Front Setback:
Rear Setback:	Left Setback:	Right Setback:

Fees will be calculated upon approval.

Requires a site plan *(A printed copy of the aerial view marked where the addition will be placed will be accepted.)*

Applicant Signature

The undersigned hereby certifies that the information in and with this application is true and accurate, and consents to agents of the township entering the premises for inspection and verification of information submitted, as applicable; and if a permit is issued, to verify conformance to requirements and conditions of issuance.

Signature of Applicant: _____ **Date:** _____

Incomplete applications will not be processed.

Forms of Payment Accepted:
- Exact Cash
- Check (Make payable to 'Boardman Township')
- Credit Cards (A convenience fee will apply)

Mail completed applications to:
Boardman Township Zoning Department
Attn: Permits
8299 Market Street
Boardman, Ohio 44512

Email completed applications to:
TJ Keiran
tkeiran@boardmantwp.com

Revised: 8/23/2023

Site Plan Template

Please attach site plan or use template below. Please draw where your structure will be placed. Include the distance from adjacent property lines. Property line setbacks are the distance from the structure to the property line. Setbacks vary depending on the type of structure.

Rear Property line

| Distance from the structure to rear property line | _____ft. |

Side property line

_____ft.

_____ft.

Side property line

Distance from the structure to side property line

House

Driveway

_____ft.

Curb line

Front property line (typically starts 12-15 feet from curb line)

STREET NAME: _____