

How to register your rental property using OpenGov

Boardman Township
Rental Registration Program

Go to the home page

<https://boardmanoh.viewpointcloud.com/>

The screenshot shows the homepage of the Boardman Township, OH website. At the top, the header includes the township name and a navigation bar with 'Search', 'Login', and 'Sign Up' links. Below the header is a large banner image of a building with trees. The banner contains the text 'How may we help?' and 'Access service information and apply online – all from here.' Below this is a search bar with the placeholder text 'Search for something like "Lot Clearing" or "High Grass"'. Under the banner, there is a section titled 'Discover Online Services' with the instruction 'Choose below to browse services by department'. To the left of the service cards, a large yellow arrow points to the 'Rental REGISTRATION' card, with the text 'CLICK RENTAL REGISTRATION' inside the arrow. There are three service cards: 'Rental REGISTRATION' (yellow header), 'Planning & ZONING' (purple header), and 'Code ENFORCEMENT' (pink header). Each card lists specific services and has an 'Explore' link at the bottom.

Boardman Township, OH

Search Login Sign Up

How may we help?

Access service information and apply online – all from here.

Search for something like "Lot Clearing" or "High Grass"

Discover Online Services

Choose below to browse services by department

**CLICK RENTAL
REGISTRATION**

Rental REGISTRATION

Rental Registration, Inaccurately Flagged Properties

[Explore](#)

Planning & ZONING

Planning & Zoning

Addition Permit, Driveway expansion (resurfacing) + 18 more

[Explore](#)


Code ENFORCEMENT

Code Enforcement

Code Case, High Grass

[Explore](#)

Select the record type

 Boardman Township, OH

Search Login Sign Up

Rental Registration

Deadline: March 1st. Late fees will be applied to any applications submitted after March 1st.

Why Landlord Registration?

- Combat absentee landlord issues
- Protect the integrity of our neighborhoods
- Maintain property values

Boardman Township is proud of our community and wants to protect the investments of landlords who choose to own and rent property in Boardman. By insisting on minimum standards and accountability by all landlords, rent levels will be maintained or improved.

Everyone who lives in Boardman has the right to expect safe, clean living conditions. The economy has changed and many Boardman residents are choosing not to take on home ownership or a mortgage. For those who choose to rent, they can rest assured that Boardman, as a home rule township, has the ability to provide standards for rentals.

Apply Online

Rental Registration

If you have multiple rental properties you will need to fill out this form for each property.

Select


Inaccurately Flagged Properties

Fill out this application if your property has been inaccurately identified as a rental. If this property is a land contract please attach the recorded land contract. If this is not a rent generating property please attached notarized letter describing the situation in which this is not a rental property.

Select



Click “*Apply Online*”

 Boardman Township, OH

[Search](#) [Login](#) [Sign Up](#)

[Rental Registration](#) / Rental Registration

[Apply Online](#)

Rental Registration

Please use the rental registration form for rental properties. You will need to fill it out for each rental property that you own.

Boardman Township, OH

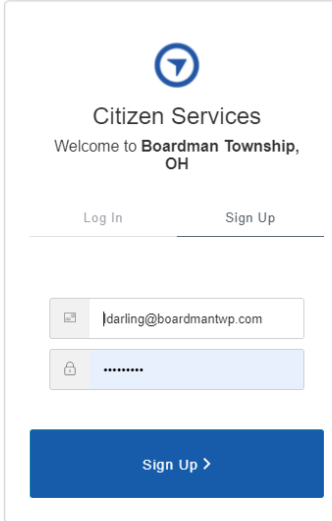
Your Profile
[Sign Up](#)
[Your Records](#)

Resources
[Search for Records](#)
[Claim a Record](#)
[Employee Login](#)

Portal powered by **OpenGov**

A large yellow arrow pointing to the left, containing the text "CLICK 'Apply Online'" in black, serif font.

Log in or sign up for OpenGov



The screenshot shows a web interface for 'Citizen Services' with the heading 'Welcome to Boardman Township, OH'. It features a 'Log In' link and a 'Sign Up' link. Below these, there is a text input field containing the email address 'jdarling@boardmantwp.com' and a password input field with masked characters. A blue button labeled 'Sign Up >' is positioned at the bottom of the form.

Citizen Services
Welcome to Boardman Township,
OH


Log In Sign Up


jdarling@boardmantwp.com

Sign Up >

Log in or sign up

Confirm your contact information

 Boardman Township, OH

My Account Search  Lukas ▾

Have a project #?

Rental Registration

Step 1 of 6 · [Save Draft and Exit](#)

Confirm your contact information
Ensure your contact information is up-to-date so that we can get in touch with you if needed.

First Name

Lukas

Last Name

Darling

Email address

ldarling@boardmantwp.com

Phone Number

330-503-2500

Address 1

8299 Market Street

Address 2 (Optional)

attn: RENTAL REGISTRATION

City

Boardman

State

OH

ZIP/Postal Code

44512

Next >

Confirm your info
and click next

Boardman Township, OH

Your Profile
[Your Records](#)**Resources**
[Search for Records](#)
[Claim a Record](#)
[Employee Login](#)

Select your rental property address

Boardman Township, OH


My Account Search Lukas

Have a project #?

Rental Registration

Step 2 of 6 · Save Draft and Exit

Location for Rental Registration

 8299 MARKET ST
BOARDMAN TWP, OH 44512 [Change Location](#)

Unit
No Unit

Property Owner Information

Name
BOARDMAN TOWNSHIP BD OF TRUSTEES

Phone Number Email

Street # Street Name Unit
8299 MARKET ST

City State Zip Code
YOUNGSTOWN OH 44512

Property Data


Year built	MBL
Lot Area	29-035-0-061.00-0
12.28	Zoning
Occupancy	Book Page
Water	Building Type
	Sewage


< Back Next >

NOTE: if you have more than one unit in the same building, just put in the **building address** on this step.

Confirm your info
and click next

Complete the Property Owner Information

 Boardman Township, OH

My Account Search  Lukas ▾

Have a project #?

Step 3 of 6

Save Draft and Exit

Rental Registration

Property Owner Information

Owner Name


Property Owner Phone Number

Property Owner Email Address

Mailing Address

City, State

Zip code

Rental Property Number of Units * 

Is the property owner the property manager? *


Yes ▾


[< Back](#)

[Next >](#)

Confirm your info and click next

Complete the Verification of Standards

 Boardman Township, OH

My Account Search  Lukas ▾

Each bedroom shall have at least one (1) working window.

☒

All toilets shall be in operable condition and connected to water and sewer lines. Any toilet that is removed must be sealed properly to prevent rodents and/or sewer gasses from escaping into the unit.

☒

All bathroom and kitchen sinks shall have working hot and cold water.

☒

The rental unit shall have an operable heating system.

☒

The rental unit shall have an operable electrical system with no exposed live parts.

☒

Operable smoke detectors with live batteries shall be present on each floor of each individual unit.

☒

Any common area washer or dryer units must be vented on the outside of the structure.

☒

Multi-unit buildings must have a fire extinguisher on each floor's common area.

☒

Any basement level unit needs two acceptable means of egress.

☒

Interior and exterior of unit shall be free of insects, rodents, and other pests.

☒

Property Owner E-Signature *


Date

[< Back](#)


[Next >](#)

Check the boxes,
sign, date, and
click next

Add any attachments (not required)

 Boardman Township, OH

[My Account](#) [Search](#)

 Lukas ▾

Have a project #?

Rental Registration

Step 6 of 6 · [Save Draft and Exit](#)

Attachments

Include any additional files with your submission. Any box marked "Required" is required to submit your application. Please note the maximum allowed file size for any upload is 100 MB.

Attachment	File
Add attachment	

[< Back](#) [Next >](#)

Add any attachments and click Next

Confirm your submission

Boardman Township, OH

My Account

Search

Lukas

Boardman Township, OH

My Account

Search

Lukas

Have a project #?

Save Draft and Exit

Rental Registration

Confirm your submission

Please ensure you've filled everything completely and accurately. then click "Confirm and Submit" below.

Contact Information

Edit ...

Lukas Darling

Email address

ldarling@boardmantwp.com

Phone Number

330-503-2500

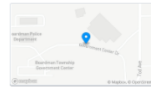
Mailing Address

8299 Market Street attn: RENTAL REGISTRATION, Boardman, OH 44512

Location

Edit ...

8299 MARKET ST
BOARDMAN TWP, OH 44512



Property Owner

BOARDMAN TOWNSHIP BD OF
TRUSTEES

Property Owner Information

Edit ...

Owner Name

Lukas Darling

Property Owner Phone Number

330-726-4181

Property Owner Email Address

LDarling@boardmantwp.com

Mailing Address

8299 Market Street

City, State

Boardman OH

Zip code

44512

Rental Property Number of Units * @

1

Is the property owner the property manager? *

Yes

☒

All bathroom and kitchen sinks shall have working hot and cold water.

☒

The rental unit shall have an operable heating system.

☒

The rental unit shall have an operable electrical system with no exposed live parts.

☒

Operable smoke detectors with live batteries shall be present on each floor of each individual unit.

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Any common area washer or dryer units must be vented on the outside of the structure.

☒

Multi-unit buildings must have a fire extinguisher on each floor's common area.

☒

Any basement level unit needs two acceptable means of egress.

☒

Interior and exterior of unit shall be free of insects, rodents, and other pests.

☒

Property Owner E-Signature *

Lukas Darling

Date

07/28/2021

Attachments

Edit ...

Attachment

File


I certify under possible penalty of perjury under the laws of this jurisdiction that the preceding information is true and correct.


< Back

Confirm and Submit >

Confirm and
submit

Send a message while it is in review

 Boardman Township, OH

My Account Search  Lukas ▾

Rental Registration
RENT-21-433

Your Submission
Attachments
Guests (0)

Application Review
Permit Payment
Rental Registration Certificate


Application Review

In progress. This step is in progress.

Application Review applies for all properties submitted for registration. Please [click here](#) to add the addresses for your other rental properties.

Message the reviewer

Send Message



Click there to add more properties

Pay your registration

Rental Registration
RENT-21-433

[Your Submission](#)
[Attachments](#)
[Guests \(0\)](#)

✓ **Application Review**
[Permit Payment](#)
[Rental Registration Certificate](#)

Application Review

Complete. This step was completed on Jul 28, 2021 at 8:31am.

Application Review applies for all properties submitted for registration. Please [click here](#) to add the addresses for your other rental properties.



✓ Lukas

Jul 28, 2021 at 8:31 am

Test message to the reviewer.

Message the reviewer

Send Message

Click Permit
Payment

Pay your registration

Registration Number

Boardman Township, OH

My Account Search Lukas

Rental Registration
RENT-21-433

Your Submission
Attachments
Guests (0)

Application Review
Permit Payment
Rental Registration Certificate

Permit Payment

Due Now. Please make a payment in order to continue.

If you would like to pay by check please write the check to Boardman Township and mail to 8299 Market Street, Boardman, Ohio 44512. If mailing in a check please make sure to identify what the payment is for with a registration number.

We can accept cash at our office but do not advise sending cash through the mail. After payment has been processed certificates will be issued.

Rental Registration	
On Time Fees	\$40.00
Total Fee Amount	\$40.00

Payment Method

☐ Pay with a Credit Card
\$2.19 processing fee

☐ Pay using your bank account
\$5.50 processing fee

☐ Pay with check, cash, or another method
No processing fee

Amount Due \$40.00
Total Payment Amount \$40.00

Ask a question about this

Send Message

Four payment methods are available:

- Cash (exact cash given at the counter)
- Check (mailed or given in person)
- Credit Card (through OpenGov or in person)
- Bank Account (through OpenGov only)

Staff cannot process Bank Account payments in person.


If paying via mail please send your payment to:


Boardman Township
attn: Rental Registration
8299 Market Street
Boardman, OH 44512

Include the registration number with the payment

Select your payment method and follow the prompts

Print your Rental Registration Certificate

 Boardman Township, OH

My Account Search  Lukas ▾

Rental Registration
RENT-21-433

[Your Submission](#)
[Attachments](#)
[Guests \(0\)](#)

✓ Application Review

✓ Permit Payment

✓ **Rental Registration Certificate**

Rental Registration Certificate

Issued. Your document is ready.

Issued: Jul 28, 2021 **Expires:** Jul 28, 2022


Print your document

Print this document and retain for your records.

Print Document

Ask a question about this


Send Message

A large yellow arrow pointing left, containing the text "Click 'Print Document'".

Your Rental Registration Certificate

Applicant

Owner Info

 **Rental REGISTRATION**
BOARDMAN TOWNSHIP

APPLICANT:
Lukas Darling
8299 Market Street attn: RENTAL REGISTRATION
Boardman, OH 44512

OWNER: Lukas Darling
8299 Market Street
Boardman OH 44512

PROPERTY MANAGER INFO:

8299 Market Street
Boardman, Ohio 44512
330-726-4181

Property Manager

Registration Number and Expiration Date

If you do not have a property manager, that section of your application will be blank.

NOTE: all certificates of rental registration expire on March 1st of the following year.

CERTIFICATE OF RENTAL REGISTRATION

This Certificate of Rental Registration is issued in accordance with Home Rule Resolution 18-03, effective May 14, 2018. This certificate is evidence of registration of all below-listed units with the Boardman Township Department of Planning and Zoning Rental Registry Program.

This certificate, or a copy of this certificate, must be made freely available to all residents upon request.

Registration is transferable only upon notification to the Boardman Township Department of Planning and Zoning within thirty (30) days of property transfer


The Department of Planning and Zoning reserves the right to request an inspection of the property after the issuance of this permit in accordance with HRR 18-03.

REGISTRY NUMBER: RENT-21-433
EXPIRATION DATE: March 1, 2022


PARCEL ID No.	ADDRESS	NUMBER OF UNITS
29-035-0-061.00-0	8299 MARKET ST	1


Issue Date

July 28, 2021
Date of Issuance


Tricia D'Avignon, MUPDD
Assistant Director of Zoning & Development

Access your documents from the dashboard

 Boardman Township, OH

My Account Search  Lukas ▾

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[Permits & Docs](#)

[Payments](#)


[Inspections](#)




Lukas Darling

ldarling@boardmantwp.com

Permits & Documents

	<div>Rental Certificate</div> <div>Rental Registration - 8299 MARKET ST. , BOARDMAN TWP OH 44512</div>	<div>Issued</div> <div>Jul 28, 2021</div>	<div>Expires</div> <div>Jul 28, 2022</div>
View All			

Applications

	<div>Outbuilding Accessory Structure Permit</div>	<div>Draft</div>
View All		

Access your certificate here

Thank you for registering your property with the Boardman Township Rental Registration Program.

If you have any questions, please feel free to reach out

Boardman Township
Rental Registration Program
8299 Market Street
Boardman, OH 44512

330-726-4181