

OFFICE USE ONLY		<input type="checkbox"/> PAID
Date Received:	Permit #:	
Staff Initials:	Zoning:	

NEW CONSTRUCTION APPLICATION

PROPERTY INFORMATION	
Street Address: <i>(Parcel number if there is not an address assigned)</i>	
Check one: <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Business	<input type="checkbox"/> Residential Frame <input type="checkbox"/> Residential Brick <input type="checkbox"/> Residential Frame & Brick
<input type="checkbox"/> Single Tenant <input type="checkbox"/> Multi-Tenant	
Expected start date:	
Description of project:	
What is the total value of this project?	
Was there a variance obtained for this project? <input type="checkbox"/> Yes Case #: _____ <input type="checkbox"/> No	

APPLICANT INFORMATION	
Applicant's Email:	
Applicant's Name: <i>(Or contact person for contractor)</i>	
Contractor:	
Applicant's Address: <i>(Or contractor's address)</i>	
License number: <i>(Contractors ONLY)</i>	
Phone(s):	
Property Owner's Name <i>(If different from applicant):</i>	
Property Owner's Address:	
Phone(s):	Email:

NEW CONSTRUCTION TYPE	
Total Square footage: <i>(including garage)</i>	
Number of stories:	
Length:	
Width:	
Height:	
Requires site plan.	
Fees will be calculated upon approval.	

The undersigned hereby certifies that the information in and with this application is true and accurate, and consents to agents of the township entering the premises for inspection and verification of information submitted, as applicable; and if a permit is issued, to verify conformance to requirements and conditions of issuance.

Signature of Applicant: _____ **Date:** _____

Application continues on reverse side of page: →

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

FORMS OF PAYMENT ACCEPTED:

- Exact cash
- Check (*Make payable to Boardman Township*)
- Credit (*Visa, MasterCard, or Discover*)
(*Note: If you pay via credit or debit card, your statement will include a separate 2.95% or \$2.50 minimum service fee with this transaction. This fee is assessed by the credit card processor, not the Township*)

PLEASE MAIL COMPLETED APPLICATIONS TO:

Boardman Township Zoning Department
8299 Market Street
Boardman, Ohio 44512

OR EMAIL:

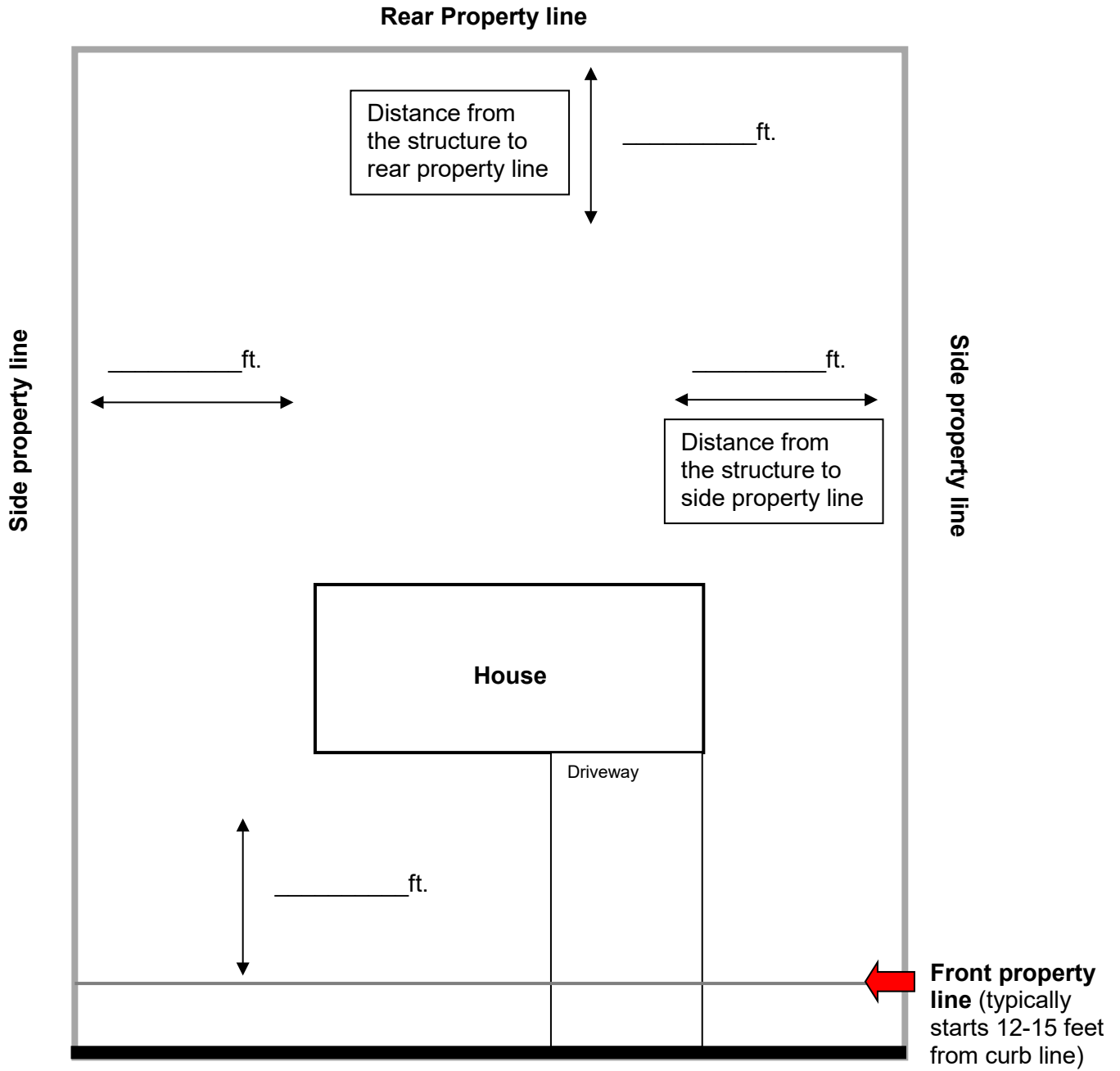
Julie Pitzer at Jpitzer@Boardmantwp.com

REVISED: 8/25/2020



Site Plan Template

Please attach site plan or use template below. Please draw where your structure will be placed. Include the distance from adjacent property lines. Property line setbacks are the distance from the structure to the property line. Setbacks vary depending on the type of structure.



STREET NAME: _____