

OFFICE USE ONLY		<input type="checkbox"/> PAID
Date Received:	Permit #:	
Staff Initials:	Zoning:	

# FENCE PERMIT APPLICATION

PROPERTY INFORMATION
Street Address or Parcel Number:
Description of project:
What is the total value of this project?
Was there a variance obtained for this project? <input type="checkbox"/> Yes Case #: _____ <input type="checkbox"/> No

APPLICANT INFORMATION
Applicant's Name <i>(May be property owner, contractor, architect, etc.):</i>
Applicant's Address:
Phone(s): _____ Email: _____
Property Owner's Name <i>(If different from applicant.):</i>
Phone(s): _____ Email: _____
Property Owner's Address:

FENCE INFORMATION
Corner Lot: <input type="checkbox"/> Yes <input type="checkbox"/> No
Height: _____ <i>(Maximum height for side and rear yard is 6 ft.)(Maximum height for front is 3 ft.)</i>
Material: _____ <i>(Chicken wire and temporary fencing of any kind is not allowed.)</i>
<p><b>Does this project meet all setback requirements?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <ul style="list-style-type: none"> <li>▪ A fence may go up to the property line. <ul style="list-style-type: none"> <li>○ Maximum fence height is 3 ft. for front yard and 6 ft. for the rear and side yard.</li> </ul> </li> <li>▪ If the property is a corner lot, a 6ft fence may <b>not</b> be placed nearer than 16 ft. from the property line that is located near the street.</li> <li>▪ The finished portion of the fence needs to face the neighboring properties.</li> <li>▪ The property line is <b>not</b> the curb line. <ul style="list-style-type: none"> <li>○ It is the responsibility of the <b>property owner</b> to know where their property lines are located.</li> </ul> </li> </ul>
Fee: \$25.00
<b>Requires a site plan.</b> <i>(A printed copy of the aerial view marked with a box where the fence will be placed will be accepted.)</i>

**The undersigned hereby certifies that the information in and with this application is true and accurate, and consents to agents of the township entering the premises for inspection and verification of information submitted, as applicable; and if a permit is issued, to verify conformance to requirements and conditions of issuance.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Application continues on reverse side of page: →**

**REQUIRED FOR RENTAL PROPERTIES**

Property Owner / Landlord Approval

I HAVE REVIEWED AND APPROVED THE INSTALLATION OF THE PERMANENT STRUCTURE DESCRIBED HEREIN.

Signature of Property Owner: \_\_\_\_\_

Date: \_\_\_\_\_

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

**FORMS OF PAYMENT ACCEPTED:**

- Exact cash
- Check (*Make payable to Boardman Township*)
- Credit (*Visa, MasterCard, or Discover*)

*(Note: If you pay via credit or debit card, your statement will include a separate 2.95% or \$2.50 minimum service fee with this transaction. This fee is assessed by the credit card processor, not the Township)*

**PLEASE MAIL COMPLETED APPLICATIONS TO:**

Boardman Township Zoning Department  
8299 Market Street  
Boardman, Ohio 44512

**OR EMAIL:**

Julie Pitzer at [Jpitzer@Boardmantwp.com](mailto:Jpitzer@Boardmantwp.com)

**REVISED: 3/18/2019**



## Site Plan Template

Please attach site plan or use below. Please draw where your structure will be placed. Include the distance from adjacent property lines. Property line setbacks are the distance from the structure to the property line. Setbacks vary depending on the type of structure.

