

OFFICE USE ONLY		<input type="checkbox"/> PAID
Date Received:	Permit #:	
Staff Initials:	Zoning:	

TRANSIENT VENDOR APPLICATION

APPLICANT INFORMATION
Applicant Name
Home Address:
Home Phone:
Business Name:
Business Address:
Business Phone:
Description of products to be sold:

EVENT INFORMATION
Check One: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="checkbox"/> 90 day permit <input type="checkbox"/> 180 day permit </div> <div style="margin-top: 5px;"> <input type="checkbox"/> Special Event Transient Vendor </div>
Start Date: _____ End Date: _____
Location of event: <i>(If stationary)</i>
If this is a stationary location, has a letter from the property owner been provided? <input type="checkbox"/> Yes <input type="checkbox"/> No
A letter from the owner for each location change is required.

Regulations for Permitted Transient Vendor Activities:

- **Registration Fee, \$150**
- **Registration is Valid for 90 Days**
- **Transient Vendor Activities are permitted from 9:00 a.m. to 6:00 p.m.**
- **No temporary signage permitted in Boardman Township. *(See attached temporary sign information)***
- **Transient Vendors shall: not obstruct or interfere with public use; enter private premises where prohibited by notice; enter private premises that are restricted uses incompatible with vendor activity; remain on premises after notice to depart; possess, sell, offer to sell, or solicit orders for any product or thing in violation of law.**
- **This permit shall be carried by the vendor and provided upon demand to any resident or police officer.**
- **This license can be revoked at any time for a violation of the laws of the State of Ohio.**

I _____ (print name) understand the above regulations and hereby request a transient vendor permit.

Signature of Applicant: _____ **Date:** _____

Approved Denied

Date: _____

Krista Beniston
Director of Zoning and Development

TRUSTEES: Larry Moliterno ° Brad Calhoun ° Thomas P. Costello

FISCAL OFFICER: William D. Leicht

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

FORMS OF PAYMENT ACCEPTED:

- Exact cash
- Check (*Make payable to Boardman Township*)
- Credit (*Visa, MasterCard, or Discover*)

(Note: If you pay via credit or debit card, your statement will include a separate 2.95% or \$2.50 minimum service fee with this transaction. This fee is assessed by the credit card processor, not the Township)

REVISED: 7/24/2019