

BOARDMAN TOWNSHIP  
*Planning &*  
**ZONING**

**ZONING COMMISSION APPLICATION**

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Owner (if different than applicant) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

- \$400 cash or check made out to Boardman Township
- Notarized letter describing the proposed amendment, including the address and parcel number
- Site plan showing all relevant information to the amendment

**REQUIREMENTS: XVI – Administration, Section F Amendments**

- a. *Initiation of Amendment.* Amendments to this resolution may be initiated in one of the following ways:
  - 1. By adoption of a motion by the Zoning Commission;
  - 2. By adoption of a resolution by the Board of Township Trustees;
  - 3. By filing an application by at least one (1) owner or lessee of property within the area proposed to be changed or affected by said amendment.
  
- b. *Application for Amendment.* A petition for an amendment to the text of this Resolution or an amendment to change the zoning classification of a particular property shall be commenced by filing a petition with the Zoning Inspector, on the forms and accompanied by the fees specified. The petition shall explicitly describe the proposed amendment and shall be signed by the applicant. Petitions for rezoning of a specific site shall be accompanied by a plot plan or survey, which shall contain the following information:
  - i. Applicant's name, address, and telephone number.
  - ii. Scale, northpoint, and dates of submission and revisions.
  - iii. Zoning classification of petitioner's parcel and all abutting parcels.
  - iv. Existing lot lines, building lines, structures, parking areas, driveways, and other improvements on the site and within 100 feet of the site.

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- v. Dimensions, centerlines, and right-of-way widths of all abutting streets and alleys.
- vi. Location of existing drainage courses, floodplains, lakes and streams, wetlands, and riparian areas.
- vii. All existing and proposed easements.
- viii. Location of sanitary sewer systems, existing and proposed.
- ix. Location and size of water mains and building service leads, existing and proposed and all other proposed/existing utility connections.

**2019 Meeting Schedule**

All Meetings are held at 5:30 PM at the Boardman Government Center, 8299 Market Street.

<b>Month</b>	<b>MCPC Meeting 1 PM</b>	<b>Zone Change Submission Deadline</b>	<b>Meeting Date 5:30 PM</b>
January	1/29/2019	1/8/2019	1/29/2019
February	2/26/2019	2/5/2019	2/26/2019
March	3/26/2019	3/6/2019	3/26/2019
April	4/30/2019	4/10/2019	4/30/2019
May	5/28/2019	5/7/2019	6/4/2019
June	6/25/2019	6/5/2019	6/25/2019
July	7/23/2019	7/2/2019	7/23/2019
August	8/27/2019	8/7/2019	8/27/2019
September	9/24/2019	9/4/2019	9/24/2019
October	10/22/2019	10/1/2019	10/22/2019
November	11/26/2019	11/5/2019	11/26/2019
December	12/17/2019	11/25/2019	12/17/2019