

**Regular Meeting of the Board of Trustees  
Agenda  
June 24, 2026  
5:30 p.m. Meeting at Boardman Township Government Center  
8299 Market Street, Boardman, OH 44512**

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**CALL MEETING TO ORDER**

Mr. Steve Yacovone	Present	_____
Mr. Larry Moliterno	Present	_____
Mr. Matthew Gambrel	Present	_____

**INTRODUCTION**

Cameron Sobnosky, Architectural Review Board, Board Member

**PROCLAMATION – Lonardo’s Greenhouse Celebrating 100 Years in Business**

**General Public – Limited to three (3) Minutes**

**APPROVAL OF MOTIONS**

Move to approve motions 1 – 12.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Gambrel</b>	_____	_____
<b>Mr. Moliterno</b>	_____	_____
<b>Mr. Yacovone</b>	_____	_____

**1. APPROVAL OF REGULAR MEETING MINUTES**

Move to approve the minutes from the regular meeting held June 4, 2026.

**2. BILLS AND PAYROLL**

Move to approve and pay the following bills and payroll.

**3. APPROPRIATION TRANSFERS AND SUPPLEMENTALS**

Move to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

**4. APPROVE VMWARE SOFTWARE RENEWAL**

Move to approve, based upon the recommendation of Township Administrator Mark Ragozine, the VMWARE software subscription for the annual renewal for the Township's virtual server infrastructure from e360, Suite 730, 1855 Gateway Blvd, Concord, CA 94520 in the amount of \$31,516.80 as follows: Administration: \$2,207.00 (1000-110-430-0064); Road: \$1,891.00 (2031-330-430-0064); Zoning: \$631.00 (1000-130-360-0064); Fire: \$10,086.00 (2192-220-430-0008); Police: \$16,701.80 (2081-210-420-0064).

**5. APPROVE PURCHASE OF INFLATABLE FIRE EDUCATION HOUSE**

Move to approve, based upon the recommendation of Fire Chief Mark Pitzer, the proposal submitted by Inflatable Images, 2880 Interstate Parkway, Brunswick, OH 44512, to purchase one Inflatable Fire Education House (ADA Compliant) to replace the 2005 Surrey Fire Safety Trailer, which was sold at auction for \$6,525.00. The cost of the Inflatable Fire Education House is \$7,256.00 from line item expense # 2192-220-590-0088.

**6. NEW LIQUOR PERMIT REQUEST FOR DANALYN’S RESTAURANT**

Move to authorize Fiscal Officer Brad Calhoun to endorse the “Notice to Legislative Authority”, Ohio Division of Liquor Control, for a new D-1 and D3 Liquor Permit for Danalyn’s Restaurant, LLC, 5965 South Avenue, Boardman Township, Boardman, Ohio, 44512, Filing Date 02-03-2025, Permit No. 01914836-1.

**7. CANCER SCREENING TESTS FOR FIRE DEPARTMENT**

Move to approve, based upon the recommendation of Fire Chief Mark Pitzer, the proposal submitted by University Hospitals, 3605 Warrensville Center Road, Shaker Heights, OH 44122, for the cancer screenings of thirteen (13) fire personnel in the amount of \$8,437.00 from line item expense # 2192-220-221-0000.

**8. ADOPT NUISANCE RESOLUTION FOR 59 MAPLE DRIVE**

Move to adopt, based upon the recommendation of TJ Keiran, Director of Planning and Zoning, the Nuisance Resolution attached to the minutes, declaring 59 Maple Drive, Parcel 29-001-0-364.00-0, a nuisance due to rubbish, refuse, vegetation, and debris located upon the property and ordering the abatement of the same.

**9. MOTION TO RENEW OPEN GOV SOFTWARE**

Move to adopt, based upon the recommendation of TJ Keiran, Director of Planning and Zoning, a Resolution authorization for the annual renewal of the OpenGov software in the amount of \$39,259.62 from line item expense #2181-130-420-0000. This cloud-based online software is used for landlord registration, permitting, and code enforcement to allow for online application submittals, review, and approvals, as well as managing code enforcement complaints, inspections, letters, and scheduling.

**10. MOTION TO TRANSFER FUNDS BETWEEN LINE ITEMS IN THE RENTAL REGISTRATION PROGRAM BUDGET**

Move to adopt, based upon the recommendation of TJ Keiran, Director of Planning and Zoning, a Resolution authorizing the transfer of \$10,000.00 from the Rental Registration Program line item 2181-130-100-0000, Salaries, to the Rental Registration Program line item 2181-130-420-0000, Operating Expenses, to cover the full cost of the OpenGov software renewal.

**11. MOTION TO RE-APPOINT TWO NEW BOARD MEMBERS**

Move to adopt, based upon the recommendation of TJ Keiran, Director of Planning and Zoning, a Resolution to appoint Cameron Sobnosky as a Member of the Architectural Review Board and Tamara Deeley as an Alternate Member of the Board of Zoning Appeals, each for a term of five years. This action is necessary due to meeting scheduling conflicts and overrides the previously adopted appointment resolutions for these two new board members.

**12. MOTION TO AUTHORIZE SUBMITTING A FEMA GRANT APPLICATION INCLUDING IN-KIND STAFF TIME MATCH**

Move to adopt, based upon the recommendation of TJ Keiran, Director of Planning and Zoning, a Resolution authorizing the submittal of a grant application to the Ohio Department of Emergency Management for the FEMA BRIC Building Code Plus-Up funding program in order to contract for consultation services to assist with Zoning and Home Rule Resolution updates of STORMWATER MANAGEMENT REGULATIONS AND ENFORCEMENT MECHANISMS. The total cost of the update effort is \$125,000 with \$100,000 requested from FEMA and \$25,000 worth of staff time dedicated to the project as an in-kind match contribution.

**Kim Blasco – Road Superintendent**

**Mark Pitzer – Fire Chief**

**Todd Werth – Police Chief**

**TJ Keiran – Director of Zoning and Development**

**Mark Ragozine – Administrator**

- **Boardman Township Update**
- **ABC Water and Storm Water District Update**

**Brad Calhoun – Fiscal Officer**

**Trustees:**

**Old Business**  
**Mr. Yacovone**  
**Mr. Moliterno**  
**Mr. Gambrel**

**New Business:**  
**Mr. Yacovone**  
**Mr. Moliterno**  
**Mr. Gambrel**

**EXECUTIVE SESSION:**

Motion was made by \_\_\_\_\_ to adjourn into Executive Session at \_\_\_\_\_ p.m. for purposes of discussing **Personnel** (Fire Department employment).

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Gambrel</b>	_____	_____
<b>Mr. Moliterno</b>	_____	_____
<b>Mr. Yacovone</b>	_____	_____

Motion was made by \_\_\_\_\_ to adjourn Executive Session at \_\_\_\_\_ p.m. and return to Open Session.  
Seconded by \_\_\_\_\_.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Gambrel</b>	_____	_____
<b>Mr. Moliterno</b>	_____	_____
<b>Mr. Yacovone</b>	_____	_____

**MOTION TO ADJOURN**

Motion was made by \_\_\_\_\_ to adjourn at \_\_\_\_\_ p.m.  
Seconded by \_\_\_\_\_.

\_\_\_\_\_ Mr. Gambrel    \_\_\_\_\_ Mr. Moliterno    \_\_\_\_\_ Mr. Yacovone