

**Regular Meeting of the Board of Trustees
Agenda
January 13, 2025
5:30 p.m. Meeting at Boardman Township Government Center
8299 Market Street, Boardman, OH 44512**

CALL MEETING TO ORDER

| | | |
|---------------------|---------|-------|
| Mr. Larry Moliterno | Present | _____ |
| Mr. Brad Calhoun | Present | _____ |
| Mr. Thomas Costello | Present | _____ |

BOARD REORGANIZATION FOR 2025

Fiscal Officer: call for nominations for Chair of the Board of Trustees for the year 2025.

_____ nominate _____ as Chair of the Board of Trustees for the year 2025.

_____ second the nomination of _____ as Chair of the Board of Trustees for the year 2025.

_____ move that nominations for Chair of the Board of Trustees for the year 2025 be closed.

_____ second that nominations for Chair of the Board of Trustees for the year 2025 be closed.

Fiscal Officer: call for votes to close nominations for Chair of the Board of Trustees for the year 2025:

| Roll Call | Aye | Nay |
|------------------|------------|------------|
| Mr. Calhoun | _____ | _____ |
| Mr. Costello | _____ | _____ |
| Mr. Moliterno | _____ | _____ |

Fiscal Officer: call votes, by name, for _____ Chair of the Board of Trustees for 2025:

| Roll Call | Aye | Nay |
|------------------|------------|------------|
| Mr. Calhoun | _____ | _____ |
| Mr. Costello | _____ | _____ |
| Mr. Moliterno | _____ | _____ |

Fiscal Officer: declare _____ duly elected Chair of the Board of Trustees for the year 2025.

Chair: call for nominations for Vice-Chair of the Board of Trustees for the year 2025.

_____ nominate _____ as Vice-Chair of the Board of Trustees for the year 2025.

_____ second the nomination of _____ as the Vice Chair of the Board of Trustees for the year 2025.

_____ move that nominations for Vice-Chair of the Board of Trustees for the year 2025 be closed.

_____ second that nominations for Vice-Chair of the Board of Trustees for the year 2025 be closed.

Chair: call for votes to close nominations for Vice-Chair of the Board of Trustees for the year 2025:

| Roll Call | Aye | Nay |
|------------------|------------|------------|
| Mr. Calhoun | _____ | _____ |
| Mr. Costello | _____ | _____ |
| Mr. Moliterno | _____ | _____ |

Chair: call for votes, by name, for _____ as the Vice-Chair of the Board of Trustees for the year 2025:

| Roll Call | Aye | Nay |
|------------------|------------|------------|
| Mr. Calhoun | _____ | _____ |
| Mr. Costello | _____ | _____ |
| Mr. Moliterno | _____ | _____ |

Chair: declare _____ duly elected as Vice-Chair of the Board of Trustees for the year 2025.

CALL MEETING TO ORDER

| | | |
|---------------------|---------|-------|
| Mr. Brad Calhoun | Present | _____ |
| Mr. Larry Moliterno | Present | _____ |
| Mr. Thomas Costello | Present | _____ |

General Public – Limited to three (3) Minutes

APPROVAL OF MOTIONS

Move to approve motions 1 – 20.

| Roll Call | Aye | Nay |
|------------------|------------|------------|
| Mr. Calhoun | _____ | _____ |
| Mr. Costello | _____ | _____ |
| Mr. Moliterno | _____ | _____ |

1. APPROVAL OF REGULAR MEETING MINUTES

Move to approve the minutes from the regular meeting held December 16, 2024.

2. APPROVAL OF SPECIAL MEETING MINUTES

Move to approve the minutes from the special meeting held December 23, 2024.

3. BILLS AND PAYROLL

Move to approve and pay the following bills and payroll.

4. APPROPRIATION TRANSFERS AND SUPPLEMENTALS

Move to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

5. AUTHORIZE TRUSTEE COMPENSATION FOR CALDENDAR YEAR 2025

Move that Township Trustees’ salaries be set according to Ohio Revised Code 505.24 for calendar year 2025.

6. AUTHORIZE FISCAL OFFICER COMPENSATION FOR CALENDAR YEAR 2025

Move that the Fiscal Officer’s salary be set according to Ohio Revised Code 507.09 for calendar year 2025.

7. APPROVE BUDGET AMENDMENTS

Move to approve the Fiscal Office to amend year end revenues and appropriations for the budgeting process December 31, 2024 through January 13, 2025.

8. DIRECT SUBMISSION OF BOARDMAN TOWNSHIP INVENTORIES FOR CALENDAR YEAR 2025

Move that Boardman Township submit an inventory of all the materials, machinery, equipment and miscellaneous requirements for calendar year 2025.

9. TRUSTEE APPOINTMENT TO MAHONING COUNTY EMERGENCY MANAGEMENT AGENCY (EMA) 911 PLANNING COMMITTEE

Move to appoint Trustee _____ as a member of the Mahoning County Emergency Management Agency (EMA) 911 Planning Committee.

10. PAYMENT OF HEALTH AND MEDICAL INSURANCE FOR ELECTED OFFICIALS FOR CALENDAR YEAR 2025

Move to authorize the payment of medical and life insurance premiums for elected officials as required by the Ohio Revised Code for calendar year 2025.

11. AUTHORIZE ATTENDANCE AT SEMINARS/TRAINING FOR 2025

Move to authorize the Trustees, Fiscal Officer, and township personnel to attend all seminars and training, as appropriate, for calendar year 2025.

12. RENEWAL OF LIABILITY INSURANCE WITH OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY (OTARMA) FOR CALENDAR YEAR 2025

Move to authorize the renewal of the contractual agreement with the Ohio Township Association Risk Management Authority (OTARMA) statewide insurance pool for legal, third party claims, auto, wrongful acts, property liability, and Police Professional Liability insurance coverage for calendar year 2025 through Cailor-Fleming Insurance Agency, at a cost of \$224,859.00.

13. ADOPT RESOLUTION FOR INTERNET AUCTIONS

Move to adopt, based upon the recommendation of Jason Loree, Township Administrator, the resolution of Intent to Conduct an Internet Auction for the Sale of Unneeded, Obsolete or Unfit Township Personal Property in Calendar Year 2025. The Internet Auction Representative, Board of Trustees, Fire Chief, Police Chief, Road Superintendent, Director of Zoning and Development, Deputy Administrator and/or Township Administrator will establish a minimum price that will be accepted for items and may establish any other terms and conditions for the sale, including requirements for pick-up or delivery, method of payment and sales tax.

14. PURCHASE NEW ACCESS CONTROL SYSTEM FOR THE ADMINISTRATION BUILDING

Move to approve, based upon the recommendation of Township Administrator Loree, Grunau Fire Protection to install a new access control system in the Township Administration and Police Department facilities at a cost of \$34,000.00 to be taken from an Administration account line item expense number to be determined by the Fiscal Office.

15. APPROVE PROFESSIONAL SERVICES FOR JULIAN & GRUBE

Move to approve, based upon the recommendation of George Platton, Assistant to the the Fiscal Officer, the proposal from Julian & Grube to develop and implement Uniform Guidance (UG) policies and procedures not to exceed \$1500.00 from line item expense #1000-110-360-0000 to ensure compliance with federal regulations.

16. ADOPT RESOLUTION FOR COG PROPERTY AND MARCS RADIO SYSTEM

Move to adopt, based upon the recommendation of Police Chief Todd Werth, the attached Resolution by the Boardman Township Trustees authorizing the Austintown – Boardman – Mahoning County (ABM) Council of Government (COG) Board of Directors to enter into a contract for the disposition of COG property and expend necessary funds for the transition to the State’s MARCS radio system.

17. ADOPT RESOLUTION FOR BOARDMAN TOWNSHIP TRUSTEES ACTING AS BOARDMAN TOWNSHIP LAND REUTILIZATION PROGRAM TO ACCEPT DONATION OF LOTS 104 AND 105 IN THE LARCHMONT PARK PLAT

Move to adopt a resolution for the Boardman Township Trustees, acting as the Boardman Township Land Reutilization Program to accept the donation of Lots 104 and 105 in the Larchmont Park Plat based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent.

18. ADOPT RESOLUTION TO RE-APPOINT BOARD OF ZONING APPEALS MEMBERS

Move to adopt, based upon the recommendation of TJ Keiran, Director of Planning and Zoning, a Resolution to re-appoint three members of the Board of Zoning Appeals to each serve for a term of five years.

19. APPROVE PURCHASE OF NEW FIRE & EMS RECORDS MANAGEMENT SOFTWARE

Move to approve, based upon the recommendation of Fire Chief Mark Pitzer, the purchase of new Fire & EMS Records Management Software from ESO to replace the current Emergency Reporting Software that will no longer be supported at a total cost of \$14,387.00 with an annual maintenance fee of \$13,197.00 from line item expense #2192-220-430-0008.

20. APPROVAL OF LEGAL COUNSEL

Move to approve, based on the recommendation of TJ Keiran, Director of Zoning and Development, a Resolution authorizing the employment of Attorney Matthew G. Vansuch as additional legal counsel under Ohio Revised Code Sections 309.09(B)(1) and 504.15 to advise and represent the Township on matters relating to the exercise of its limited home rule authority and on zoning or other matters when referred by the Township's law director, as attached to these minutes.

Marilyn Kenner – Road Superintendent

Mark Pitzer – Fire Chief

Todd Werth – Police Chief

TJ Keiran – Director of Zoning and Development

Jason Loree – Administrator

- **Boardman Township Update**
- **ABC Water and Storm Water District Update**

William D. Leicht – Fiscal Officer

Trustees:

Old Business

Mr. Calhoun
Mr. Costello
Mr. Moliterno

New Business:

Mr. Calhoun
Mr. Costello
Mr. Moliterno

EXECUTIVE SESSION:

Motion was made by _____ to adjourn into Executive Session at _____ p.m. for purposes of discussing **Personnel** (Road Department employment; Fiscal Office employment).

| Roll Call | Aye | Nay |
|----------------------|------------|------------|
| Mr. Costello | _____ | _____ |
| Mr. Moliterno | _____ | _____ |
| Mr. Calhoun | _____ | _____ |

Motion was made by _____ to adjourn Executive Session at _____ p.m. and return to Open Session.

Seconded by _____.

| Roll Call | Aye | Nay |
|----------------------|------------|------------|
| Mr. Costello | _____ | _____ |
| Mr. Moliterno | _____ | _____ |
| Mr. Calhoun | _____ | _____ |

MOTION TO ADJOURN

Motion was made by _____ to adjourn at _____ p.m.

Seconded by _____.

_____ Mr. Calhoun _____ Mr. Costello _____ Mr. Moliterno