

MINUTES OF MEETING HELD JANUARY 13, 2025

At a regular meeting of the Board of Trustees of Boardman Township, Mahoning County, Ohio, held on the above date at 5:30 p.m. at the Boardman Township Government Center, 8299 Market Street, Boardman, Ohio. The following members were present: Mr. Calhoun, Mr. Costello, and Mr. Moliterno. The public and news media were given proper notice regarding this meeting.

RESOLUTION 25-01-13-01: The Fiscal Officer Pro Tem, acting as Chair Pro Tem, called for nominations for Chair of the Board of Trustees for the year 2025.

Mr. Costello nominated Mr. Moliterno as Chair of the Board of Trustees for the year 2025.

Mr. Calhoun seconded the nomination of Mr. Moliterno as Chair of the Board of Trustees for the year 2025.

Mr. Costello moved that nominations for Chair of the Board of Trustees for the year 2025 be closed.

Mr. Calhoun seconded that nominations for Chair of the Board of Trustees for the year 2025 be closed.

The Chair Pro Tem called for votes, by name, to close nominations for Chair of the Board of Trustees for the year 2025:

Roll Call	Aye	Nay
Mr. Calhoun	X	
Mr. Costello	X	
Mr. Moliterno	X	

The Chair Pro Tem called for votes, by name, to declare Mr. Moliterno Chair of the Board of Trustees for 2025:

Roll Call	Aye	Nay
Mr. Calhoun	X	
Mr. Costello	X	
Mr. Moliterno	X	

The Chair Pro Tem declared Mr. Moliterno duly elected Chair of the Board of Trustees for the year 2025.

RESOLUTION 25-01-13-02: Mr. Moliterno, Chair, called for nominations for Vice-Chair of the Board of Trustees for the year 2025.

Mr. Calhoun nominated Mr. Costello as Vice-Chair of the Board of Trustees for the year 2025.

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Mr. Moliterno seconded the nomination of Mr. Costello as the Vice Chair of the Board of Trustees for the year 2025.

Mr. Calhoun moved that nominations for Vice-Chair of the Board of Trustees for the year 2025 be closed.

Mr. Moliterno seconded that nominations for Vice-Chair of the Board of Trustees for the year 2025 be closed.

Mr. Moliterno, Chair, called for votes to close nominations for Vice-Chair of the Board of Trustees for the year 2025:

Roll Call	Aye	Nay
Mr. Moliterno	X	
Mr. Calhoun	X	
Mr. Costello	X	

Mr. Moliterno, Chair, called for votes, by name, for Mr. Costello as the Vice-Chair of the Board of Trustees for the year 2025:

Roll Call	Aye	Nay
Mr. Moliterno	X	
Mr. Calhoun	X	
Mr. Costello	X	

Mr. Moliterno, Chair, declared Mr. Costello duly elected as Vice-Chair of the Board of Trustees for the year 2025.

Mr. Moliterno provided some personnel updates before approving the motions. First, he congratulated Ms. Marilyn Sferra Kenner, PE, on her upcoming retirement as Road Superintendent on January 31, 2025. Mr. Costello and Mr. Calhoun also thanked Ms. Kenner for her many years of service not only to Boardman Township but also to Mahoning County noting that we will definitely miss her expertise. She is staying on at the ABC Water & Storm Water District as a Boardman Projects Coordinator.

Next, Mr. Moliterno announced that Ms. Kimberly Blasco will be the new Road Superintendent, effective February 3rd, and extended a warm welcome to her.

Mr. Moliterno then announced that Jason Loree, Township Administrator, is on medical leave wishing him a speedy recovery and looking forward to him returning soon.

And, lastly, Mr. Moliterno stated that Fiscal Officer William D. Leicht is retiring effective January 31, 2025, thanking him for his many years of dedicated service to Boardman Township not only as the Fiscal Officer but for the many years that he also served on the School Board.

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RESOLUTION 25-01-13-03: Motion was made by Mr. Calhoun to approve the minutes of the regular meeting held December 16, 2025.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-04: Motion was made by Mr. Calhoun to approve the minutes of the special meeting held December 23, 2025.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-05: Motion was made by Mr. Calhoun to approve and pay the following bills and payroll.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-06: Motion was made by Mr. Calhoun to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-07: Motion was made by Mr. Calhoun that Township Trustees' salaries be set according to Ohio Revised Code 505.24 for calendar year 2025.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-08: Motion was made by Mr. Calhoun that the Fiscal Officer's salary be set according to Ohio Revised Code 507.09 for calendar year 2025.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-09: Motion was made by Mr. Calhoun to approve the Fiscal Office to amend year end revenues and appropriations for the budgeting process December 31, 2024 through January 13, 2025.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-10: Motion was made by Mr. Calhoun that Boardman Township submit an inventory of all the materials, machinery, equipment and miscellaneous requirements for calendar year 2025.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-11: Motion was made by Mr. Calhoun pursuant to appoint Trustee Thomas P. Costello as a member of the Mahoning County Emergency Management Agency (EMA) 9-1-1 Planning Committee.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

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RESOLUTION 25-01-13-12: Motion was made by Mr. Calhoun to authorize the payment of medical and life insurance premiums for elected officials as required by the Ohio Revised Code for calendar year 2025.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-13: Motion was made by Mr. Calhoun to authorize the Trustees, Fiscal Officer, and township personnel to attend all seminars and training, as appropriate, for calendar year 2025.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-14: Motion was made by Mr. Calhoun to authorize the renewal of the contractual agreement with the Ohio Township Association Risk Management Authority (OTARMA) statewide insurance pool for legal, third party claims, auto, wrongful acts, property liability, and Police Professional Liability insurance coverage for calendar year 2025 through Cailor-Fleming Insurance Agency, at a cost of \$224,859.00.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-15: Motion was made by Mr. Calhoun to adopt, based upon the recommendation of Jason Loree, Township Administrator, the resolution of Intent to Conduct an Internet Auction for the Sale of Unneeded, Obsolete or Unfit Township Personal Property in Calendar Year 2025. The Internet Auction Representative, Board of Trustees, Fire Chief, Police Chief, Road Superintendent, Director of Zoning and Development, Deputy Administrator and/or Township Administrator will establish a minimum price that will be accepted for items and may establish any other terms and conditions for the sale, including requirements for pick-up or delivery, method of payment and sales tax.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-16: Motion was made by Mr. Calhoun to approve, based upon the recommendation of Township Administrator Loree, Grunau Fire Protection to install a new access control system in the Township Administration and Police Department facilities at a cost of \$34,000.00 to be taken from an Administration account line item expense number to be determined by the Fiscal Office.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-17: Motion was made by Mr. Calhoun to approve, based upon the recommendation of George Platten, Assistant to the Fiscal Officer, the proposal from Julian & Grube to develop and implement Uniform Guidance (UG) policies and procedures not to exceed \$1500.00 from line item expense #1000-110-360-0000 to ensure compliance with federal regulations.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

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RESOLUTION 25-01-13-18: Motion was made by Mr. Calhoun to adopt, based upon the recommendation of Police Chief Todd Werth, the attached Resolution by the Boardman Township Trustees authorizing the Austintown – Boardman – Mahoning County (ABM) Council of Government (COG) Board of Directors to enter into a contract for the disposition of COG property and expend necessary funds for the transition to the State's MARCS radio system.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-19: Motion was made by Mr. Calhoun to adopt a resolution for the Boardman Township Trustees, acting as the Boardman Township Land Reutilization Program to accept the donation of Lots 104 and 105 in the Larchmont Park Plat based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-20: Motion was made by Mr. Calhoun to approve, based on the recommendation of TJ Keiran, Director of Zoning and Development, a Resolution authorizing the employment of Attorney Matthew G. Vansuch as additional legal counsel under Ohio Revised Code Sections 309.09(B)(1) and 504.15 to advise and represent the Township on matters relating to the exercise of its limited home rule authority and on zoning or other matters when referred by the Township's law director, as attached to these minutes.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-21: Motion was made by Mr. Calhoun to re-appoint Mr. Brian Racz to a five-year term on the Board of Zoning Appeals, effective January 13, 2025 to December 31, 2030.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-22: Motion was made by Mr. Calhoun to approve, based upon the recommendation of Fire Chief Mark Pitzer, the purchase of new Fire & EMS Records Management Software from ESO to replace the current Emergency Reporting Software that will no longer be supported at a total cost of \$14,387.00 with an annual maintenance fee of \$13,197.00 from line item expense #2192-220-430-0008.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

Road Superintendent Marilyn Kenner had no formal business to bring before the Board.

Fire Chief Mark Pitzer had no formal business to bring before the Board. He did state that there was a fatal house fire on Nova Lane. He commended our fire fighters, police officers, and dispatchers who worked hard and did everything they could do in this situation.

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Police Chief Todd Werth had no formal business to bring before the Board.

Director of Zoning and Development TJ Keiran had no formal issues to bring before the Board. He did state that the Landlord Registration Renewals were emailed out this week. In addition, he gave an update on 1893 Oles stating that this is moving in the right direction.

Deputy Township Administrator Stephanie Landers had no formal business to bring before the Board.

Assistant to the Fiscal Officer George A. Platton had no formal business to bring before the Board other than the distribution of the revenue and expense reports.

There was no Old Business.

Under New Business, Mr. Moliterno stated that the next board meeting is scheduled for Monday, January 27, at 5:30 p.m. at the Boardman Township Government Center.

RESOLUTION 25-01-13-23: Motion was made by Mr. Costello to adjourn into Executive Session at 6:08 p.m. for purposes of discussing **Personnel** (Road Department employment; Fiscal Office employment).

Seconded by Mr. Calhoun.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-24: Motion was made by Mr. Calhoun to adjourn Executive Session at 7:16 p.m. and return to Open Session.

Seconded by Mr. Costello.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-25: Motion was made by Mr. Costello to hire Kimberly Blasco as Road Superintendent of the Boardman Township Road Department with a start date of February 3, 2025. The offer of employment is conditional upon the candidate's successful completion of a pre-employment physical examination, background check and pre-employment drug screening.

Seconded by Mr. Calhoun.

Mr. Calhoun, Aye; Mr. Costello, Aye; Mr. Moliterno, Aye.

RESOLUTION 25-01-13-26: Motion was made by Mr. Calhoun to adjourn at 7:17 p.m.

Seconded by Mr. Costello.

Roll Call	Aye	Nay
Mr. Calhoun	X	
Mr. Costello	X	
Mr. Moliterno	X	

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Chair

George A. Platton, Fiscal Officer Pro Tem