

**Regular Meeting of the Board of Trustees
Agenda
November 13, 2023
5:30 p.m. Meeting at Boardman Township Government Center
8299 Market Street, Boardman, OH 44512**

CALL MEETING TO ORDER

Mr. Larry Moliterno	Present	_____
Mr. Brad Calhoun	Present	_____
Mr. Thomas Costello	Present	_____

SWEARING-IN OF FIREFIGHTERS -- Gregory Bradac, Aidan Jones, Isabel Schors, and Jesse Mineo

General Public – Limited to three (3) Minutes

APPROVAL OF MOTIONS

Move to approve motions 1 – 13.

Roll Call	Aye	Nay
Mr. Moliterno	_____	_____
Mr. Calhoun	_____	_____
Mr. Costello	_____	_____

1. APPROVAL OF REGULAR MEETING MINUTES

Move to approve the minutes from the regular meeting held October 23, 2023.

2. BILLS AND PAYROLL

Move to approve and pay the following bills and payroll.

3. APPROPRIATION TRANSFERS AND SUPPLEMENTALS

Move to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

4. NEW LIQUOR PERMIT REQUEST FOR CREW 78 3 LLC

Move to authorize Fiscal Officer William D. Leicht to endorse the “Notice to Legislative Authority”, Ohio Division of Liquor Control, for a new D1 Liquor Permit for Crew 78 3 LLC, dba The Combine Brothers Bar & Grille & Patio, 7412 Market Street, Boardman Township, Boardman, Ohio, 44512, Filing Date 09-29-2023, Permit No. 1796575, Receipt No. D94490.

5. PURCHASE GENESIS RESCUE SYSTEM

Move to approve, based on the recommendation of Fire Chief Mark Pitzer, the proposal submitted by Genesis Rescue Systems, 673 Culver Avenue, Kettering OH 45429 for one Genesis Rescue System and related equipment (see attached) at a cost of \$72,880.00. These funds will be withdrawn from a line item to be determined by the Fiscal and Administration offices.

6. ACCEPT BWC SAFETY INTERVENTION GRANT

Move to approve, based on the recommendation of Fire Chief Mark Pitzer, to accept the grant monies of \$40,000 from BWC Safety Intervention Grant Program. The grant monies will be used to purchase a Genesis Rescue System and related equipment from Genesis Rescue Systems, 2673 Culver Avenue, Kettering OH 45429.

7. ADOPT RESOLUTION: AUTHORIZING TOWNSHIP ADMINISTRATOR TO SUBMIT APPLICATION, EXECUTE CONTRACTS AND ACT AS CHIEF EXECUTIVE OFFICE FOR OHIO PUBLIC WORKS COMMISSION PROJECT GRANT

Move to adopt a resolution, as recommended by Marilyn Sferra Kenner, Road Superintendent, authorizing the Township Administrator to submit applications, and to execute contracts and act as Chief Executive Officer for the Ohio Public Works Commission, Program Year 2024, OPWC funded project; namely the Straley, Baymar and Other Roads in Boardman Township Project and to designate the Township Fiscal Officer as Chief Fiscal Officer for all grant documents for the project and to designate the Road Superintendent as the Project Manager.

8. ADOPT RESOLUTION: AUTHORIZING TOWNSHIP ADMINISTRATOR TO SUBMIT APPLICATION, EXECUTE CONTRACTS AND ACT AS CHIEF EXECUTIVE OFFICE FOR OHIO PUBLIC WORKS COMMISSION PROJECT LOAN

Move to adopt a resolution, as recommended by Marilyn Sferra Kenner, Road Superintendent, authorizing the Township Administrator to submit applications, and to execute contracts and act as Chief Executive Officer for the Ohio Public Works Commission, Program Year 2024, OPWC funded project; namely the Johnstown, Canavan and Other Roads in Boardman Township Project and to designate the Township Fiscal Officer as Chief Fiscal Officer for all loan documents for the project and to designate the Road Superintendent as the Project Manager.

9. ADOPT RESOLUTION: CHANGE ORDER RESOLUTION FOR 2023 RESURFACING OF VARIOUS ROADS IN BOARDMAN TOWNSHIP SCHEDULE A OPWC GRANT CF26AA

Move to adopt based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent, Change Order Number 1 and Final for the 2023 Resurfacing of Various Roads in Boardman Township Schedule A project to adjust the contract for final quantities. This change order increases the original contract for Shelly & Sands, Inc., in the amount of \$46,648.17 from \$619,098.11 to \$665,746.28. The change order amount will be paid 68.6% from ¼% sales tax funds and 31.4% OPWC Grant.

10. ADOPT CHANGE ORDER RESOLUTION FOR 2023 RESURFACING OF VARIOUS ROADS IN BOARDMAN TOWNSHIP SCHEDULE B OPWC LOAN CF23AA

Move to adopt based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent, Change Order Number 1 and Final for the 2023 Resurfacing of Various Roads in Boardman Township Schedule B project to adjust the contract for final quantities. This change order increases the original contract for Shelly & Sands, Inc., in the amount of \$31,869.28 from \$475,823.97 to \$507,693.25. The change order amount will be from the OPWC Loan

11. ADOPT RESOLUTION TO APPROVE THE VACATION OF 200 LF OF THE UNIMPROVED SECTION OF OAK AVENUE

Move to adopt, resolution to approve the vacation of 200 LF of Oak Avenue in accordance with ORC 5553.04 (B).

12. APPROVE PURCHASE OF EMD INTERFACE SOFTWARE

Move to approve, based upon the recommendation of Chief Todd Werth, the purchase of interface software from Motorola to facilitate the operation of new emergency medical dispatch (EMD) software and our existing CAD software for the Boardman Police Department in the amount of \$23,938.21 from a line item expense number determined by the Boardman Township Fiscal Office.

13. APPROVE HIRING PALO CREATIVE FOR RECRUITMENT ADVERTISING

Move to approve, based upon the recommendation of Chief Todd Werth, the purchase of consulting services from PALO Creative for a patrol officer recruiting program for the Boardman Township Police Department in the amount of \$14,500.00. from line item expense #2081-210-345-0000. This expenditure is based upon a 2023 state grant of \$15,000 received by the Police Department for recruiting.

Marilyn Kenner – Road Superintendent

Mark Pitzer – Fire Chief

Todd Werth – Police Chief

TJ Keiran – Director of Zoning and Development

Jason Loree – Administrator

- **Boardman Township Update**

- **ABC Water and Storm Water District Update**

William D. Leicht – Fiscal Officer

Trustees:

Old Business

Mr. Moliterno
Mr. Calhoun
Mr. Costello

New Business:

Mr. Moliterno
Mr. Calhoun
Mr. Costello

EXECUTIVE SESSION:

Motion was made by _____ to adjourn into Executive Session at _____ p.m. for purposes of discussing **Collective Bargaining** (Road Department; Police Department OPBA Rank).

Roll Call	Aye	Nay
Mr. Moliterno	_____	_____
Mr. Calhoun	_____	_____
Mr. Costello	_____	_____

Motion was made by _____ to adjourn Executive Session at _____ p.m. and return to Open Session.

Seconded by _____.

Roll Call	Aye	Nay
Mr. Moliterno	_____	_____
Mr. Calhoun	_____	_____
Mr. Costello	_____	_____

MOTION TO ADJOURN

Motion was made by _____ to adjourn at _____ p.m.

Seconded by _____.

_____ Mr. Moliterno _____ Mr. Calhoun _____ Mr. Costello