

## MINUTES OF MEETING HELD SEPTEMBER 25, 2023

At a regular meeting of the Board of Trustees of Boardman Township, Mahoning County, Ohio, held on the above date at 5:30 p.m. at the Boardman Township Government Center, 8299 Market Street, Boardman, Ohio. The following members were present: Mr. Moliterno, Mr. Calhoun and Mr. Costello. The public and news media were given proper notice regarding this meeting.

**RESOLUTION 23-09-25-01:** Motion was made by Mr. Moliterno to approve the minutes of the regular meeting held September 11, 2023.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-02:** Motion was made by Mr. Moliterno to approve and pay the following bills and payroll.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-03:** Motion was made by Mr. Moliterno to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-04:** Motion was made by Mr. Moliterno to enter into an agreement with Boardman Township for reimbursement of staffing services provided to the COG in connection with dispatching services provided to the Mill Creek Metropolitan Park District as attached to these minutes.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-05:** Motion was made by Mr. Moliterno to authorize Fiscal Officer William D. Leicht to endorse the "Notice to Legislative Authority", Ohio Division of Liquor Control, for a new C1 and C2 Liquor Permit for Family Dollar Stores of Ohio, LLC, dba Family Dollar Store 24968, 4030 Market Street, Boardman Township, Boardman, Ohio, 44512, Filing Date 09-11-2023, Permit No. 26312758780, Receipt No. D89933.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-06:** Motion was made by Mr. Moliterno to adopt, based on the recommendation of William D. Leicht, Fiscal Officer, a resolution to establish a new money market account with First National Bank.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

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**RESOLUTION 23-09-25-07:** Motion was made by Mr. Moliterno to adopt, based on the recommendation of William D. Leicht, Fiscal Officer, a resolution to establish a new Fund for the purpose of depositing the EMS money that Boardman Township will receive from the billings.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-08:** Motion was made by Mr. Moliterno to accept bids opened for the Administration Building HVAC on September 5, 2023 and to award the bid to York Mahoning, Mechanical Contractors, Inc., 724 Canfield Road, Youngstown, Ohio 44511 in the amount of \$574,200.00 for the base bid and \$19,000.00 for Alternate M-1, \$22,000.00 for Alternate M-2, and \$35,000 for Alternate M-3 for a total amount of \$650,200.00. as they are the only bidder based upon the recommendation of Jason Loree, Township Administrator. This project will be paid from an account determined by the Fiscal Officer.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-09:** Motion was made by Mr. Moliterno to approve, based on the recommendation of Fire Chief Mark Pitzer, the purchase of a used 2002 Ford E450 Ambulance and related equipment (see attached) at a cost of \$56,759.00. This recommendation is due to the current climate of supply chain issues. These funds will be withdrawn from a line item to be determined by the Fiscal & Administration offices.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-10:** Motion was made by Mr. Moliterno to approve, based on the recommendation of Fire Chief Mark Pitzer, the purchase of one Lucas CPR machine, LifePak 15 equipment and stair chair at a cost of \$39,794.48. These purchases will allow the Boardman Fire Department to provide Advanced Life Support (ALS) response to all areas within our community. These funds will be withdrawn from a line item to be determined by the Fiscal & Administration offices.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-11:** Motion was made by Mr. Moliterno to approve, based on the recommendation of Fire Chief Mark Pitzer, the EMS transport fee schedule as attached for the Boardman Fire Department.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

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Road Superintendent Marilyn Kenner had no formal business to bring before the Board. The Leaf Pickup Program will run from October 30 through November 17.

Fire Chief Mark Pitzer had no formal business to bring before the Board. He did remind everyone that this is the 100<sup>th</sup> year of the Boardman Fire Department and a celebration will take place on Saturday, October 14 from 11:00 a.m. – 3:00 p.m. at the main station located at 7440 Market Street.

Police Chief Todd Werth did not attend the meeting.

Director of Zoning and Development TJ Keiran did have formal business to bring before the Board and a Zoning hearing will be held on September 23 at 5:00 p.m.

Township Administrator Jason Loree did not attend the meeting. Deputy Administrator Stephanie Landers had no formal business to bring before the Board.

Fiscal Officer William D. Leicht had no formal business to bring before the Board other than the distribution of the revenue and expense reports.

There was no Old Business.

Under New Business, Mr. Costello stated that the next board meeting will take place on Monday, October 23, at 5:30 p.m. at the Boardman Township Government Center. In addition, Halloween will be observed on Tuesday, October 31, from 5:30 p.m. – 7:30 p.m.

**RESOLUTION 23-09-25-12:** Motion was made by Mr. Moliterno to adjourn into Executive Session at 6:47 p.m. for purposes of discussing **Personnel** (Police Department employment; Zoning Department employment) and **Collective Bargaining** (OPBA Patrol).

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-13:** Motion was made by Mr. Moliterno to adjourn Executive Session at 8:50 p.m. and return to Open Session.

Seconded by Mr. Calhoun

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-14:** Motion was made by Mr. Calhoun to adopt, based upon the recommendation of TJ Keiran, Director of Planning and Zoning, the Resolution attached to hire Beth Duzzny as Assistant Director in the Planning and Zoning Department.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

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**RESOLUTION 23-09-25-15:** Motion was made by Mr. Moliterno to ratify the tentative agreement with OPBA Patrol Unit.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 23-09-25-16:** Motion was made by Mr. Moliterno to adjourn at 8:51 p.m.

Seconded by Mr. Calhoun.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Calhoun</b>	<b>X</b>	
<b>Mr. Costello</b>	<b>X</b>	
<b>Mr. Moliterno</b>	<b>X</b>	

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Chair

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William D. Leicht, Fiscal Officer