

MINUTES OF MEETING HELD AUGUST 14, 2023

At a regular meeting of the Board of Trustees of Boardman Township, Mahoning County, Ohio, held on the above date at 5:30 p.m. at the Boardman Township Government Center, 8299 Market Street, Boardman, Ohio. The following members were present: Mr. Moliterno, Mr. Calhoun and Mr. Costello. The public and news media were given proper notice regarding this meeting.

RESOLUTION 23-08-14-01: Motion was made by Mr. Calhoun to approve the minutes of the regular meeting held July 24, 2023.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-02: Motion was made by Mr. Calhoun to approve and pay the following bills and payroll.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-03: Motion was made by Mr. Calhoun to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-04: Motion was made by Mr. Calhoun to approve, based on the recommendation of Fire Chief Mark Pitzer, the proposal submitted by Fire Force Inc./Eagle Emergency for three (3ea) Altair 5X Gas Meters and accessories. The new gas meters will replace the current malfunction meters; at a cost of \$14,713.00 + shipping, from line item expense to be determined by the Fiscal Office.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-05: Motion was made by Mr. Calhoun to approve, based on the recommendation of Fire Chief Mark Pitzer, to accept the grant monies of \$14,713.00 from the Energy Transfer First Responder Fund Program. The grant monies will be used to purchase three (3ea) Altair 5X Gas Meters and accessories from Fire Force Inc./Eagle Emergency.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-06: Motion was made by Mr. Calhoun to approve HVAC Engineering Services from J.M. Verostko Inc. of 2781 Salt Springs Rd Youngstown OH 44509 per the attached invoice for a total of \$16,897.50 from line item expense #1000-110-319-0000.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

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RESOLUTION 23-08-14-07: Motion was made by Mr. Calhoun to adopt, based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent, a resolution to enter into a Memorandum of Understanding with the Mahoning County Engineer to allow the Road Superintendent to act as the township's engineer to apply for Ohio Public Works Commission Grant funding for 2024 Road Resurfacing Projects.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-08: Motion was made by Mr. Calhoun to adopt a resolution for the purchase of a Backup Generator for the Road Department in the amount of \$47,665.01 based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent to replace the aging generator. The cost for this purchase will be paid from an account as determined by the fiscal officer.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-09: Motion was made by Mr. Calhoun to rescind previously approved contract renewal authorization, based upon the recommendation of Director of Zoning and Development TJ Keiran. The annual renewal of OpenGov, Inc., PO Box 41340, San Jose, CA 95160, in the amount of \$33,064.01 was approved at the July 10, 2023 Board of Trustees meeting. The renewal amount was based on a price provided for a three year contract. We are only entering into a one year contract and so the amount needs to be adjusted to reflect that rate. These funds were never released.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-10: Motion was made by Mr. Calhoun to approve, based upon the recommendation of Director of Zoning and Development TJ Keiran, the annual renewal of OpenGov, Inc., PO Box 41340, San Jose, CA 95160, in the amount of \$33,913.93 from line item 2181-130-420-1006. This cloud based online software is used for Landlord Registration, Permitting, and Code Enforcement to allow for online application submittals, review, and approvals, as well as, managing code enforcement complaints, inspections, letters, and scheduling.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-11: Motion was made by Mr. Calhoun to authorize Fiscal Officer William D. Leicht to endorse the "Economic Development Transfer Form (Trex)", Ohio Department of Commerce, Division of Liquor Control, for a Trex Transfer of the D-5 Liquor Permit from Ruby Tuesday Operations LLC to Falcons TP Youngstown, LLC, 7165 Tiffany Boulevard, Boardman Township, Ohio 44514.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

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Road Superintendent Marilyn Kenner had no formal business to bring before the Board. She did state that the Crack Sealing Program started today and the Road Resurfacing will begin on August 21 for about fourteen days.

Fire Chief Mark Pitzer had no formal business to bring before the Board. He did state that this is the 100th year of the Boardman Fire Department and a celebration will take place on Saturday, October 14 from 11:00 a.m. – 3:00 p.m. In addition, a grant was received from Walmart for \$2500 for the Open House event this October and a Safety Innovation Grant was submitted for auto extraction equipment.

Police Chief Todd Werth had no formal business to bring before the Board.

Director of Zoning and Development TJ Keiran had no formal business to bring before the Board.

Township Deputy Administrator Stephanie Landers had no formal business to bring before the Board.

Fiscal Officer William D. Leicht had no formal business to bring before the Board other than the distribution of the revenue and expense reports. He did state that expenses are down across-the-board by about 5% and he acknowledged the Department Heads for watching their spending.

There was no Old Business.

Under New Business, Mr. Costello stated that the next board meeting will take place on Monday, August 28, at 5:30 p.m. at the Boardman Township Government Center, and a special zoning hearing will take place at 5:00 p.m. Mr. Moliterno stated that the Boardman Park Community Day will take place on September 9.

RESOLUTION 23-08-14-12: Motion was made by Mr. Moliterno to adjourn into Executive Session at 6:20 p.m. for purposes of discussing **Personnel** (Dispatch employment; Dispatch employment).

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-13: Motion was made by Mr. Moliterno to adjourn Executive Session at 7:15 p.m. and return to Open Session.

Seconded by Mr. Calhoun

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

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RESOLUTION 23-08-14-14: Motion was made by Mr. Calhoun, based upon the recommendation of Police Chief Todd Werth, that we make a conditional offer of employment for the position of Full-Time Police Dispatcher with the Boardman Police Department to Robert Brownlie. The conditions for the offer of employment are his successful completion of a physical examination, psychological assessment, background check, and drug screen.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-15: Motion was made by Mr. Calhoun, based upon the recommendation of Township Administrator Jason Loree and Chief of Police Todd Werth, to issue a five (5) day suspension of record (i.e., paper suspension) to Dispatcher Erin Cowden, for violating departmental policy.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 23-08-14-16: Motion was made by Mr. Moliterno to adjourn at 7:16 p.m.

Seconded by Mr. Calhoun.

Roll Call	Aye	Nay
Mr. Calhoun	X	
Mr. Costello	X	
Mr. Moliterno	X	

Chair

William D. Leicht, Fiscal Officer