

Regular Meeting of the Board of Trustees
Agenda
August 14, 2023
5:30 p.m. Meeting at Boardman Township Government Center
8299 Market Street, Boardman, OH 44512

CALL MEETING TO ORDER

Mr. Larry Moliterno	Present	_____
Mr. Brad Calhoun	Present	_____
Mr. Thomas Costello	Present	_____

General Public – Limited to three (3) Minutes

APPROVAL OF MOTIONS

Move to approve motions 1 – 11.

Roll Call	Aye	Nay
Mr. Moliterno	_____	_____
Mr. Calhoun	_____	_____
Mr. Costello	_____	_____

1. APPROVAL OF REGULAR MEETING MINUTES

Move to approve the minutes from the regular meeting held July 24, 2023.

2. BILLS AND PAYROLL

Move to approve and pay the following bills and payroll.

3. APPROPRIATION TRANSFERS AND SUPPLEMENTALS

Move to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

4. APPROVE NEW GAS METERS FOR FIRE DEPARTMENT

Move to approve, based on the recommendation of Fire Chief Mark Pitzer, the proposal submitted by Fire Force Inc./Eagle Emergency for three (3ea) Altair 5X Gas Meters and accessories. The new gas meters will replace the current malfunction meters; at a cost of \$14,713.00 + shipping, from line item expense to be determined by the Fiscal Office.

5. ACCEPT GRANT FROM ENERGY TRANSFER FIRST RESPONDER FUND PROGRAM

Move to approve, based on the recommendation of Fire Chief Mark Pitzer, to accept the grant monies of \$14,713.00 from the Energy Transfer First Responder Fund Program. The grant monies will be used to purchase three (3ea) Altair 5X Gas Meters and accessories from Fire Force Inc./Eagle Emergency.

6. APPROVE HVAC ENGINEERING SERVICES FROM J.M. VEROSTKO INC.

Move to approve HVAC Engineering Services from J.M. Verostko Inc. of 2781 Salt Springs Rd Youngstown OH 44509 per the attached invoice for a total of \$16,897.50 from line item expense #1000-110-319-0000.

7. ADOPT MEMORANDUM OF UNDERSTANDING WITH MAHONING COUNTY ENGINEER TO ALLOW ROAD SUPERINTENDENT TO ACT AS ENGINEER FOR 2023 ROAD RESURFACING PROJECTS

Move to adopt, based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent, a resolution to enter into a Memorandum of Understanding with the Mahoning County Engineer to allow the Road Superintendent to act as the township's engineer to apply for Ohio Public Works Commission Grant funding for 2024 Road Resurfacing Projects.

8. ADOPT RESOLUTION TO PURCHASE A BACKUP GENERATOR FOR THE ROAD DEPARTMENT

Move to adopt a resolution for the purchase of a Backup Generator for the Road Department in the amount of \$47,665.01 based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent to replace the aging generator. The cost for this purchase will be paid from an account as determined by the fiscal officer.

9. RESCIND OPENGOV RESOLUTION

Move to rescind previously approved contract renewal authorization, based upon the recommendation of Director of Zoning and Development TJ Keiran. The annual renewal of OpenGov, Inc., PO Box 41340, San Jose, CA 95160, in the amount of \$33,064.011 was approved at the July 10, 2023 Board of Trustees meeting. The renewal amount was based on a price provided for a three year contract. We are only entering into a one year contract and so the amount needs to be adjusted to reflect that rate. These funds were never released.

10. APPROVE OPENGOV SOFTWARE PURCHASE

Move to approve, based upon the recommendation of Director of Zoning and Development TJ Keiran, the annual renewal of OpenGov, Inc., PO Box 41340, San Jose, CA 95160, in the amount of \$33,913.93 from line item 1000-130-420-1006. This cloud based online software is used for Landlord Registration, Permitting, and Code Enforcement to allow for online application submittals, review, and approvals, as well as, managing code enforcement complaints, inspections, letters, and scheduling.

11. TREX TRANSFER OF LIQUOR PERMIT REQUEST FOR FALCONS TP YOUNGSTOWN LLC

Move to authorize Fiscal Officer William D. Leicht to endorse the "Economic Development Transfer Form (Trex)", Ohio Department of Commerce, Division of Liquor Control, for a Trex Transfer of the D-5 Liquor Permit from Ruby Tuesday Operations LLC to Falcons TP Youngstown, LLC, 7165 Tiffany Boulevard, Boardman Township, Ohio 44514.

Marilyn Kenner – Road Superintendent

Mark Pitzer – Fire Chief

Todd Werth – Police Chief

TJ Keiran – Director of Zoning and Development

Jason Loree – Administrator

- **Boardman Township Update**
- **ABC Water and Storm Water District Update**

William D. Leicht – Fiscal Officer

Trustees:

Old Business

Mr. Moliterno
Mr. Calhoun
Mr. Costello

New Business:

Mr. Moliterno
Mr. Calhoun
Mr. Costello

EXECUTIVE SESSION:

Motion was made by _____ to adjourn into Executive Session at _____ p.m. for purposes of discussing **Personnel** (Dispatch employment; Dispatch employment).

Roll Call	Aye	Nay
Mr. Moliterno	_____	_____
Mr. Calhoun	_____	_____
Mr. Costello	_____	_____

Motion was made by _____ to adjourn Executive Session at _____ p.m. and return to Open Session.

Seconded by _____.

Roll Call	Aye	Nay
Mr. Moliterno	_____	_____
Mr. Calhoun	_____	_____
Mr. Costello	_____	_____

MOTION TO ADJOURN

Motion was made by _____ to adjourn at _____ p.m.
Seconded by _____.

_____ Mr. Moliterno _____ Mr. Calhoun _____ Mr. Costello