

**Regular Meeting of the Board of Trustees  
Agenda  
December 22, 2022  
5:00 p.m. Meeting at Boardman Township Government Center  
8299 Market Street, Boardman, OH 44512**

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**CALL MEETING TO ORDER**

Mr. Brad Calhoun	Present	_____
Mr. Thomas Costello	Present	_____
Mr. Larry Moliterno	Present	_____

**General Public – Limited to three (3) Minutes**

**APPROVAL OF MOTIONS**

Move to approve motions 1 – 16.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Calhoun</b>	_____	_____
<b>Mr. Costello</b>	_____	_____
<b>Mr. Moliterno</b>	_____	_____

**1. APPROVAL OF REGULAR MEETING MINUTES**

Move to approve the minutes from the regular meeting held December 7, 2022.

**2. BILLS AND PAYROLL**

Move to approve and pay the following bills and payroll.

**3. APPROPRIATION TRANSFERS AND SUPPLEMENTALS**

Move to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

**4. 2022 YEAR END FINANCIALS**

Move to approve all changes to the appropriations and revenues to close out the 2022 year end financials.

**5. 2023 TEMPORARY APPROPRIATIONS**

Move to appropriate funds in the amount of \$27,659,459.00 for all regular and necessary expenditures pending the filing of the statutory appropriate resolution in March, as attached to these minutes.

**6. SCHEDULE BOARD MEETING DAY AND TIME FOR 2023**

Move to adopt the Board of Trustee meetings for calendar year 2023, as attached to these minutes and to notify the public and media in accordance with Ohio Law.

## **7. APPROVAL OF LEGAL COUNSEL**

Move to approve, based on the recommendation of Township Administrator Jason Loree, a resolution authorizing the employment of Attorney Matthew G. Vansuch as additional legal counsel under Ohio Revised Code Sections 309.09(B)(1) and 504.15 to advise and represent the Township on matters relating to the exercise of its limited home rule authority and on zoning or other matters when referred by the Township's law director, as attached to these minutes.

## **8. TRANSFER LIQUOR PERMIT REQUEST FOR QUENCH 2 LLC**

Move to authorize Fiscal Officer William D. Leicht to endorse the "Notice to Legislative Authority", Ohio Division of Liquor Control, for a transfer of D1, D2, D3, D3A, and D6 Liquor Permits from Oaks 2 LLC, 1738 Boardman Poland Road and Patio, Boardman Township, Youngstown, Ohio, 44514 to Quench 2 LLC, 1738 Boardman Poland Road and Patio, Boardman Township, Youngstown, Ohio, 44514 Filing Date 11-17-2022, Permit No. 7137993, Receipt No. F28762.

## **9. TRANSFER LIQUOR PERMIT REQUEST FOR BELLERIA BOARDMAN**

Move to authorize Fiscal Officer William D. Leicht to endorse the "Notice to Legislative Authority", Ohio Division of Liquor Control, for a transfer of D5 and D6 Liquor Permits from Bieber Parrott Seidner LLC, dba Belleria Pizza and Italian Restaurant, 8485 Market Street, Boardman Township, Youngstown, Ohio, 44512 to Bella Market, LLC, dba Belleria Boardman, 8485 Market Street, Boardman Township, Youngstown, Ohio, 44512, Filing Date 12-09-2022, Permit No. 0582276, Receipt No. F28863.

## **10. ADOPT RESOLUTION TO AUTHORIZE THE LIEN OF UNPAID MAHONING COUNTY COURT FINES**

Move to authorize, based on the recommendation of Jason Loree, Interim Director of Planning & Zoning, the attached resolution which authorizes the additional legal counsel to file for a lien upon the properties of violators of HR 099-02 as amended who have not paid the fine imposed by the Mahoning County Court within ten days after judgement imposing the fine became final under Ohio Revised Code Section 504.08(B).

## **11. ADOPT RESOLUTION TO AUTHORIZE THE LIEN OF UNPAID HIGH GRASS AND NUISANCE ABATEMENTS**

Move to authorize, based on the recommendation of Jason Loree, Interim Director of Planning & Zoning, the attached resolution which authorizes a lien upon the properties of violators of Resolution 15-04-27-13 who have not paid the abatements costs under Ohio Revised Code Section 505.87(F).

**12. ADOPT CHANGE ORDER NUMBER ONE AND FINAL FOR 2022 RESURFACING OF VARIOUS ROADS IN BOARDMAN TOWNSHIP**

Move to adopt, based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent, Change Order Number 1 and Final for the 2022 Resurfacing of Various Roads in Boardman Township project to adjust the contract for final quantities. This change order increases the original contract for Karvo Companies, Inc., in the amount of \$130,339.94 from \$1,047,293.95 to \$1,177,633.89. The change order amount will be paid from account 2021-330-420-0000.

**13. ADOPT RESOLUTION TO AMEND THE ENVIRONMENTAL DESIGN GROUP CONTRACT FOR ADDITIONAL HOURS NEEDED TO PROVIDE ENGINEERING INSPECTION AND TESTING SERVICES FOR 2022 ROAD RESURFACING PROJECTS**

Move to adopt a resolution to amend the Environmental Design Group contract that provides engineering inspection and testing services for the 2022 Road Resurfacing Projects in the amount of \$1,913.40 and based upon the recommendation of Marilyn Sferra Kenner, Road Superintendent. This amendment is necessary for additional hours needed to provide inspection services. The original contract amount was \$36,200.00 for a final contract amount of \$38,113.40. The cost for this service will be from account 2021-330-420-0000.

**14. ADOPT MOU WITH OHIO ATTORNEY GENERAL'S OFFICE**

Move to approve a Memorandum of Understanding (MOU) with the Ohio Attorney General's Office, Bureau of Criminal Investigation (BCI) to provide a temporary room to conduct evidence intake for area police agencies until BCI's new facility in Boardman is completed.

**15. APPROVE PURCHASE OF ANNUAL MAINTENANCE FOR LEXIPOL**

Move to pay Lexipol LLC, the amount of \$16,191.95 for the annual maintenance of policy and procedure software for the Boardman Police Department, at the recommendation of Chief of Police Todd Werth, out of account line item 2081-210-599-0000.

**16. APPROVE PURCHASE OF SIX MOBILE DATA TERMINALS FOR POLICE DEPARTMENT**

Move to pay Strategic Sourcing, Inc. the amount of \$17,850.00 for the purchase of six (6) mobile data terminals (MDT's) for Boardman Police Department cruisers, at the recommendation of Chief of Police Todd Werth, out of account line item 2081-760-740-0010.

**Marilyn Kenner – Road Superintendent**

**Mark Pitzer – Fire Chief**

**Todd Werth – Police Chief**

**Jason Loree – Administrator**

- **Boardman Township Update**
  
- **Zoning Department Update**
  
- **ABC Water and Storm Water District Update**

**William D. Leicht – Fiscal Officer**

**Trustees:**

**Old Business**

- Mr. Calhoun**
- Mr. Costello**
- Mr. Moliterno**

**New Business:**

- Mr. Calhoun**
- Mr. Costello**
- Mr. Moliterno**

**EXECUTIVE SESSION:**

Motion was made by \_\_\_\_\_ to adjourn into Executive Session at \_\_\_\_\_ p.m. for purposes of discussing **Personnel** (Zoning Department Board of Zoning Appeals, Architecture Review Board, and Zoning Commission board appointments; Police Department employment; Police Department employment).

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Costello</b>	_____	_____
<b>Mr. Moliterno</b>	_____	_____
<b>Mr. Calhoun</b>	_____	_____

Motion was made by \_\_\_\_\_ to adjourn Executive Session at \_\_\_\_\_ p.m. and return to Open Session.  
Seconded by \_\_\_\_\_.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Costello</b>	_____	_____
<b>Mr. Moliterno</b>	_____	_____
<b>Mr. Calhoun</b>	_____	_____

**MOTION TO ADJOURN**

Motion was made by \_\_\_\_\_ to adjourn at \_\_\_\_\_ p.m.  
Seconded by \_\_\_\_\_.