

**Regular Meeting of the Board of Trustees  
Agenda  
November 14, 2022  
5:30 p.m. Meeting at Boardman Township Government Center  
8299 Market Street, Boardman, OH 44512**

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**CALL MEETING TO ORDER**

|                     |         |       |
|---------------------|---------|-------|
| Mr. Brad Calhoun    | Present | _____ |
| Mr. Thomas Costello | Present | _____ |
| Mr. Larry Moliterno | Present | _____ |

**General Public – Limited to three (3) Minutes**

**APPROVAL OF MOTIONS**

Move to approve motions 1 – 15.

| <b>Roll Call</b>     | <b>Aye</b> | <b>Nay</b> |
|----------------------|------------|------------|
| <b>Mr. Calhoun</b>   | _____      | _____      |
| <b>Mr. Costello</b>  | _____      | _____      |
| <b>Mr. Moliterno</b> | _____      | _____      |

**1. APPROVAL OF REGULAR MEETING MINUTES**

Move to approve the minutes from the regular meeting held October 24, 2022.

**2. BILLS AND PAYROLL**

Move to approve and pay the following bills and payroll.

**3. APPROPRIATION TRANSFERS AND SUPPLEMENTALS**

Move to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

**4. NEW LIQUOR PERMIT REQUEST FOR GARDEN KETTLE LLC**

Move to authorize Fiscal Officer William D. Leicht to endorse the “Notice to Legislative Authority”, Ohio Division of Liquor Control, for a new D3 Liquor Permit for Garden Kettle, LLC, 8049 Market Street, Boardman Township, Boardman, Ohio, 44512, Filing Date 10-4-2022, Permit No. 3024975, Receipt No. D57696.

**5. ADOPT RESOLUTION AUTHORIZING TOWNSHIP ADMINISTRATOR TO SUBMIT APPLICATION, EXECUTE CONTRACTS AND ACT AS CHIEF EXECUTIVE OFFICE FOR OHIO PUBLIC WORKS COMMISSION PROJECT GRANT**

Move to adopt a resolution, as recommended by Marilyn Sferra Kenner, Road Superintendent, authorizing the Township Administrator to submit applications, and to execute contracts and act as Chief Executive Officer for the Ohio Public Works Commission, Program Year 2023, OPWC funded project; namely the year 2023 Infrastructure Program and to designate the Township Fiscal Officer as Chief Fiscal

Officer for all grant documents for the project and to designate the Road Superintendent as the Project Manager.

**6. ADOPT RESOLUTION AUTHORIZING TOWNSHIP ADMINISTRATOR TO SUBMIT APPLICATION, EXECUTE CONTRACTS AND ACT AS CHIEF EXECUTIVE OFFICE FOR OHIO PUBLIC WORKS COMMISSION PROJECT LOAN**

Move to adopt a resolution, as recommended by Marilyn Sferra Kenner, Road Superintendent, authorizing the Township Administrator to submit applications, and to execute contracts and act as Chief Executive Officer for the Ohio Public Works Commission, Program Year 2023, OPWC funded project; namely the year 2023 Infrastructure Program and to designate the Township Fiscal Officer as Chief Fiscal Officer for all loan documents for the project and to designate the Road Superintendent as the Project Manager.

**7. ADOPT RESOLUTION TO DESIGNATE ROAD SUPERINTENDENT AS THE APPLICANT'S AGENT FOR HAZARD MITIGATION GRANT FUNDED THROUGH FEMA**

Move to adopt, based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent, a resolution to designate the Road Superintendent as the applicant's agent for the Hazard Mitigation Grant funded through the Federal Emergency Management Agency.

**8. ADOPT RESOLUTION TO ADOPT A RESOLUTION TO ENTER INTO THE STATE-LOCAL AGREEMENT FOR THE HAZARD MITIGATION GRANT PROGRAM**

Move to adopt, based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent to enter into the State-Local Grant Agreement for the Hazard Mitigation Grant Program for the acquisition and demolition of three structures along an unnamed tributary of Cranberry Run.

**9. ADOPT NUISANCE RESOLUTION FOR 1125 THALIA AVENUE**

Move to adopt, based on the recommendation of Mark Pitzer, Fire Chief, the Nuisance Resolution attached to the minutes declaring the structure at 1125 Thalia Avenue, parcel number 29-022-0-083.00-0, a nuisance and ordering the abatement of the same in accordance with section 505.86 of the Ohio Revised Code.

**10. APPROVE WORK AUTHORIZATION FOR FEMA BRIC APPLICATION FOR GLENWOOD STORM IMPROVEMENTS**

Move to approve, based upon the recommendation of Township Administrator Jason Loree, the Work Authorization for FEMA BRIC Application for Glenwood Storm improvements from CT Consultants of Youngstown Ohio not to exceed \$40,000 out of line item expense #1000-110-360-0000, as attached to these minutes.

**11. APPROVE WORK AUTHORIZATION FOR FEMA BRIC APPLICATION FOR BOARDMAN PLAZA PROJECT**

Move to approve, based upon the recommendation of Township Administrator Jason Loree, the Work Authorization for FEMA BRIC Application for the Boardman Plaza Project from CT Consultants of Youngstown Ohio not to exceed \$40,000 out of line item expense #1000-110-360-0000, as attached to these minutes.

**12. ADOPT RESOLUTION FOR OHIO VIOLENT CRIME REDUCTION PROGRAM GRANT**

Move to adopt, based upon the recommendation of Chief Todd Werth, the grant award from the State of Ohio Violent Crime Reduction Program to pay sworn police officers and dispatchers currently employed by the Boardman Police Department, retention bonuses. An additional portion of the grant award covers the expense of paying hiring bonuses for the positions of police officer and dispatcher in 2022 and 2023. The intent of the grant award is to assist in recruiting and retaining employees in critical law enforcement positions so as to maintain staffing to address violent crime enforcement initiatives in the community.

**13. ESTABLISH FUND NUMBER FOR POLICE GRANT**

Move for the Fiscal Office to establish Fund number 2083 for the purpose of receiving police grant money and paying out monies according to grant purpose.

**14. APPROVE PURCHASE OF POLICE VEHICLES**

Move to authorize, based upon the recommendation of Chief Todd Werth, an increase to the previously approved purchase order (457-2022) amount of \$136,000 to \$167,431.80 for the purchase of four (4) 2023 police-rated Ford Utility vehicles (Ford Explorers). The change is necessitated by Ford canceling the remaining 2022 build outs, requiring the purchase to be resubmitted through Montrose Ford, with the increase in the state per vehicle purchase price for the 2023 model year. The purchase order to be paid out of account line 2081-760-750-0000.

**15. AUTHORIZE REMOVAL OF SPECIAL ASSESSMENT FOR THE SOUTHERN PARK MALL ESID 29**

Move to authorize the Auditor of Mahoning County to remove the special assessment of the Southern Park Mall ESID 29 in the amount of 227,538.00, Parcel Number 29-031-0-014.00-0.

**Marilyn Kenner – Road Superintendent**

**Mark Pitzer – Fire Chief**

**Todd Werth – Police Chief**

**Krista Beniston – Director of Zoning and Development**

**Jason Loree – Administrator**

- **Boardman Township Update**
  
- **ABC Water and Storm Water District Update**

**William D. Leicht – Fiscal Officer**

**Trustees:**

**Old Business**

**Mr. Calhoun**  
**Mr. Costello**  
**Mr. Moliterno**

**New Business:**

**Mr. Calhoun**  
**Mr. Costello**  
**Mr. Moliterno**

**EXECUTIVE SESSION:**

Motion was made by \_\_\_\_\_ to adjourn into Executive Session at \_\_\_\_\_ p.m. for purposes of discussing **Personnel** (Zoning Department employment) and **Property Acquisition**.

| <b>Roll Call</b>     | <b>Aye</b> | <b>Nay</b> |
|----------------------|------------|------------|
| <b>Mr. Costello</b>  | _____      | _____      |
| <b>Mr. Moliterno</b> | _____      | _____      |
| <b>Mr. Calhoun</b>   | _____      | _____      |

Motion was made by \_\_\_\_\_ to adjourn Executive Session at \_\_\_\_\_ p.m. and return to Open Session.

Seconded by \_\_\_\_\_.

| <b>Roll Call</b>     | <b>Aye</b> | <b>Nay</b> |
|----------------------|------------|------------|
| <b>Mr. Costello</b>  | _____      | _____      |
| <b>Mr. Moliterno</b> | _____      | _____      |
| <b>Mr. Calhoun</b>   | _____      | _____      |

**MOTION TO ADJOURN**

Motion was made by \_\_\_\_\_ to adjourn at \_\_\_\_\_ p.m.

Seconded by \_\_\_\_\_.