

## MINUTES OF MEETING HELD AUGUST 28, 2017

At a regular meeting of the Board of Trustees of Boardman Township, Mahoning County, Ohio, held on the above date at 5:30 p.m. at the Boardman Township Government Center, 8299 Market Street, Boardman, Ohio, the following members were present: Mr. Calhoun, Mr. Moliterno, and Mr. Costello. The public and news media were given proper notice regarding this meeting.

Mr. Joseph Lamping was sworn-in by Fiscal Officer William D. Leicht as a Boardman Township police officer.

Mr. David Mickey of ms consultants updated the Board on the progress of the new Fire Station.

**RESOLUTION 17-08-28-01:** Motion was made by Mr. Calhoun to approve the minutes of the regular meeting held August 14, 2017.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 17-08-28-02:** Motion was made by Mr. Calhoun to approve and pay the following bills and payroll.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 17-08-28-03:** Motion was made by Mr. Calhoun to approve appropriation transfers, adjustments, and supplementals as shown on the resolution of the minutes.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 17-08-28-04:** Motion was made by Mr. Calhoun to authorize, based on the recommendation of Township Administrator Jason Loree, the purchase of a dump trailer from Leonard Truck & Trailer Inc., 12800 Leonard Parkway North Jackson, OH 44451 for the amount of \$4,188.21 from line-item # 1000-120-599-0000 per the attached quote for building maintenance.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 17-08-28-05:** Motion was made by Mr. Calhoun that the Board of Trustees acting as the Boardman Township Land Reutilization Program sell property at 1699 Nova Lane, Youngstown, Ohio 44514 to Lawrence Fournier at the fair market value of \$2,500.00 based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent/Land Bank Manager.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

## MINUTES OF MEETING HELD AUGUST 28, 2017

**RESOLUTION 17-08-28-06:** Motion was made by Mr. Calhoun to adopt, based on the recommendation of Krista Beniston, Director of Zoning and Development, the Nuisance Resolution attached to these minutes, declaring 3942 Risher Avenue a nuisance due to rubbish and debris located upon the property and ordering the abatement of same.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 17-08-28-07:** Motion was made by Mr. Calhoun to adopt, based on the recommendation of Krista Beniston, Director of Zoning and Development, the Nuisance Resolution attached to these minutes, declaring the garage at 319 Melrose Avenue a nuisance as it is unsafe and ordering the abatement of same.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 17-08-28-08:** Motion was made by Mr. Calhoun to authorize, based upon the recommendation of Police Chief Jack Nichols, the purchase of one (1) Motorola APX45000 7/800 mobile radio and all equipment programming from Staley Communication, 2 - 22 nd Street, Wheeling, WV 26003, in the amount of \$3,516.63, to be used by the incoming Police Chief Todd Werth from line item expense #2081-760-740-0010.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 17-08-28-09:** Motion was made by Mr. Calhoun to approve, based on the recommendation of Fire Chief Mark Pitzer, the purchase of Fire & EMS Records Management Software from Emergency Reporting to replace the current & inadequate Firehouse Software for a total cost of \$8,634.00; with an annual maintenance fee of \$6,936.00. This purchase will be charged to line item expense # 2192-220-430-0008.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

**RESOLUTION 17-08-28-10:** Motion was made by Mr. Calhoun to adopt, based upon the recommendation of Mr. David Mickey of ms consultants, the proposal from J. Herbert Construction Inc. dated June 28, 2017, a credit in the amount of \$53,646.25 attached to this resolution, as there were less unsuitable soils than what was originally determined. This change order reduces the current construction contract amount from \$3,458,000.00 to \$3,404,353.75 from a line item expense account to be determined by the Fiscal Officer.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

## MINUTES OF MEETING HELD AUGUST 28, 2017

**RESOLUTION 17-08-28-11:** Motion was made by Mr. Calhoun to adopt, based upon the recommendation of Mr. David Mickey of ms consultants, the proposal from J. Herbert Construction Inc. dated August 25, 2017, in the amount of \$11,746.26 attached to this resolution, for revisions to stud wall framing, reconstruction of catch basins, four additional steel beams and extended guard rail height in tower, underground conduits for memorial, additional gas line, tower fall protection brackets, and fire-rated window in radio room. This change order increases the current contract amount from \$3,404,353.75 to \$3,416,100.01 from a line item expense account to be determined by the Fiscal Officer.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

Road Superintendent Marilyn Kenner had no formal business to bring before the Board. She did state that she has submitted the OPWC grant for 2018 for 3.4 miles of road in the amount of \$440,000 with a grant amount of \$149,900.

Fire Chief Mark Pitzer had no formal business to bring before the Board. He did state that there were several significant fires over the last few weeks. In addition, we will be at the Canfield Fair to provide fire and EMS protection on Wednesday.

Police Chief Jack Nichols had no formal business to bring before the Board. He did state that the renters who were at the Stadium Drive location where there have been some issues have vacated their apartment.

Director of Zoning and Development Krista Beniston had no formal business to bring before the Board. She did state that the Erskine Drive sweep was a success and more sweeps will be taking place. In addition, credit card payments are now being taken in the Zoning Office. And, lastly, the MYGOV software is still being looked at for online permitting, code enforcement, and automating work flow.

Township Administrator Jason Loree had no formal business to bring before the Board. He did state that a phone bill analysis was done and the phones will be swapped out soon for a plan that will save the Township about \$8,000 per year.

Fiscal Officer William D. Leicht had no formal business to bring before the Board other than the distribution of the revenue and expense reports.

Under Old Business, Mr. Moliterno confirmed with Mr. Platton that the lighting has been installed on Green Bay and it will be installed soon at the Fields of Dreams.

Under New Business, Mr. Costello stated that the next board meeting will take place on Monday, September 11, at 4:00 p.m. at the Fields of Dreams located at 410 McClurg Road for the Police and Fire Charity Softball Game and to acknowledge the 9-11 Year Old State Champions Baseball team.

**MINUTES OF MEETING HELD AUGUST 28, 2017**

**RESOLUTION 17-08-28-12:** Motion was made by Mr. Calhoun to adjourn into Executive Session at 6:33 p.m. for purposes of discussing **Personnel** (Administration employment).

Seconded by Mr. Moliterno.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Calhoun</b>	<b>X</b>	
<b>Mr. Costello</b>	<b>X</b>	
<b>Mr. Moliterno</b>	<b>X</b>	

Present in Executive Session with the Trustees at various times was Township Administrator Jason Loree and Fiscal Officer William D. Leicht.

**RESOLUTION 17-08-28-13:** Motion was made by Mr. Calhoun to adjourn Executive Session at 7:44 p.m. and return to Open Session.

Seconded by Mr. Moliterno.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Calhoun</b>	<b>X</b>	
<b>Mr. Costello</b>	<b>X</b>	
<b>Mr. Moliterno</b>	<b>X</b>	

**RESOLUTION 17-08-28-14:** Motion was made by Mr. Calhoun to adjourn at 8:39 p.m.

Seconded by Mr. Moliterno.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>
<b>Mr. Calhoun</b>	<b>X</b>	
<b>Mr. Costello</b>	<b>X</b>	
<b>Mr. Moliterno</b>	<b>X</b>	

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Chair

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William D. Leicht, Fiscal Officer