

MINUTES OF MEETING HELD DECEMBER 19, 2011

At a regular meeting of the Board of Trustees of Boardman Township, Mahoning County, Ohio, held on the above date at 5:30 p.m. at the Boardman Township Government Center, 8299 Market Street, the following members were present: Mr. Calhoun, Mr. Costello, and Mr. Moliterno. The public and news media were given proper notice regarding this meeting.

Mr. Costello swore in Mr. William D. Leicht for his next term as Fiscal Officer, beginning April 1, 2012.

Mr. Calhoun swore in Mr. Larry Moliterno for his next term as Trustee, beginning January 1, 2012.

Mr. Stephen Hierro, Chairman of the Civil Service Commission, presented Mrs. Maggie McKee with a plaque commemorating her 22 years of service as the Civil Service Board's secretary.

RESOLUTION 11-12-19-01: Motion was made by Mr. Calhoun to approve the Minutes of the Special Meeting held November 28, 2011.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-02: Motion was made by Mr. Calhoun to approve the Minutes of the Regular Meeting held November 28, 2011.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-03: Motion was made by Mr. Calhoun to approve and pay the following bills and payroll.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-04: Motion was made by Mr. Calhoun to approve appropriation transfers and supplemental as shown on the resolution of the minutes.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-05: Motion was made by Mr. Calhoun to approve the Fiscal Office to amend year end revenues and appropriations for the budgeting process.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-06: Motion was made by Mr. Calhoun to appropriate funds for all regular and necessary expenditures pending the filing of the statutory appropriate resolution in March.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

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RESOLUTION 11-12-19-07: Motion was made by Mr. Calhoun to authorize the renewal of the contractual agreement with the Ohio Township Association Risk Management Authority (OTARMA) statewide insurance pool for legal, third party claims, auto, wrongful acts, property liability, and Police Professional Liability insurance coverage for calendar year 2012 through Cailor-Fleming Insurance Agency, at a cost of \$99,090.00, a savings of \$2,483.00 from last year's premium.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-08: Motion was made by Mr. Calhoun to authorize, based upon the recommendation of Township Administrator Jason Loree, the renewal of the Employee Assistance Program for one year from 1/1/12 – 12/31/12 from WorkLife Solutions, 755 Boardman-Canfield Road, Building F-West, Suite 4, Boardman, Ohio, 44512, for \$4,200.00, which is the same cost as last year, from line item expense #1000-110-319-0000 as per the Memorandum of Understanding attached to these minutes.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-09: Motion was made by Mr. Calhoun to approve the attached service agreement from Johnson Controls for the period from February 1, 2012 to January 31, 2013, in the amount of \$13,205.00 which is the same cost as last year, for the HVAC systems at the Boardman Township Garage, the Fire Stations, and the main Township Building, with the expense broken down as follows: \$2,641.00 from line item expense # 1000-120-323-0000; \$2,641.00 from line item expense # 2021-330-420-0000; and \$7,923.00 from line item expense # 2192-220-323-0024.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-10: Motion was made by Mr. Calhoun to authorize and execute, based upon the recommendation of Township Administrator Jason Loree, the Agreement by and between the Mahoning County Prosecutor and Boardman Township for the purpose of the Mahoning County Prosecutor to serve as the Township's Law Director pursuant to Ohio Revised Code Section 504.15 in the amount of \$75,000.00 (expense line item # 1000-110-311-0000), payable in two equal installments of \$37,500, due on or before June 1, 2012, and December 1, 2012, with the contract being effective January 1, 2012, to December 31, 2012, including all related terms and conditions therein.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

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RESOLUTION 11-12-19-11: Motion was made by Mr. Calhoun to authorize and execute, based on the recommendation of Township Administrator Jason Loree, the Memorandum of Understanding by and between Boardman Township, Clemente Ambulance Service, Lane Life Trans Paramedic, and Rural Metro Ambulance for the purpose of providing a written standard by which all EMS providers will follow, including all related terms and conditions therein.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-12: Motion was made by Mr. Calhoun to approve the Resolution establishing the rates at which Aqua Ohio, Inc., shall furnish water within unincorporated areas of Boardman Township for and during the term commencing January 1, 2012, and extending through December 31, 2014, as attached to these minutes.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-13: Motion was made by Mr. Calhoun to adopt, based upon the recommendation of Zoning Inspector Anna Mamone, that we adopt the Resolution attached to the minutes herein, notifying the owners of said properties, in accordance with Section 505.87 of the Ohio Revised Code, that said properties are declared to be a public nuisance and directing the cleaning of garbage, junk, and debris and/or cutting of high grass and weeds or removal of fallen tree branches throughout said properties, as presented herein and indicated in their entirety for the record:

- **See attached list**

Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Moliterno	X	
Mr. Calhoun	X	
Mr. Costello	X	

RESOLUTION 11-12-19-14: Motion was made by Mr. Calhoun to adopt the Resolution, based upon the recommendation of the Zoning Office and in accordance with Section 505.87 of the Ohio Revised Code and as attached to the minutes herein, that we adopt the Resolution notifying the owners that said property is declared to be a public nuisance and directing the removal of all junk, debris and stagnant water from the above ground swimming pool and securing with a cover, located on said property within seven (7) days from the date of service.

Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Moliterno	X	
Mr. Calhoun	X	
Mr. Costello	X	

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RESOLUTION 11-12-19-15: Move to approve the purchase of the Avelin System to allow the Township Police, Fire and Road departments to remotely stream alerts across Channels 19 and 204 from Tri-State Video Services for a total cost of \$6,155.00 from line item expense # 1000-120-599-0000.

Road Superintendent Larry Wilson had no formal business to bring before the Board.

Fire Chief George Brown had no formal business to bring before the Board. He did state that the Fire Department has received a donation from Lowe's of 500 smoke detectors for the "No Child Without a Smoke Detector" program. In addition, the Fire Department will help to install fire detectors for Boardman residents who would like assistance.

Police Chief Jack Nichols had no formal business to bring before the Board. He did update the Board on the new Motorola Radio Dispatch system.

Zoning Inspector Anna Mamone had no formal business to bring before the Board.

Township Administrator Jason Loree had no formal business to bring before the Board. He did state that the Meeting Room renovations were underway and would be completed in time for next year's 20th Anniversary of the building.

Fiscal Officer William D. Leicht had no formal business to bring before the Board. He informed the Board that final appropriations would be ready to be adopted no later than January. In addition, he stated that the Township is in absolutely great shape with a \$2 million reserve to start 2012. That being said, Mr. Moliterno stated that budget meetings with Department Heads will take place at the beginning of January and that the goal is to continue to stretch these dollars out for as long as we can. Mr. Moliterno also thanked Mr. Leicht and Mr. Platton for their implementation of the budget process. Mr. Leicht thanked the Board for their interest and participation in the budgeting process.

Under Old Business, Mr. Costello stated that the 2016 Plan will be completed as soon as the five year budget is done. In addition, he stated that there will be no board meetings for the remainder of 2011, unless a special or emergency meeting is called. The next regular board meeting is scheduled for Monday, January 9, 2012, at 5:30 p.m. in the Boardman Township Meeting Room.

There was no New Business.

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RESOLUTION 11-12-19-16: Motion was made by Mr. Calhoun to adjourn into Executive Session at 6:07 p.m. for purposes of discussing **Personnel** (employment/compensation; Zoning Site Plan Board appointments).

Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Moliterno	X	
Mr. Calhoun	X	
Mr. Costello	X	

Present in Executive Session with the Trustees at various times was Township Administrator Jason Loree, Fiscal Officer William D. Leicht, Fire Chief George Brown, Police Chief Jack Nichols, and Zoning Inspector Anna Mamone.

RESOLUTION 11-12-19-17: Motion was made by Mr. Costello to adjourn Executive Session at 7:32 p.m. and return to Open Session.

Seconded by Mr. Calhoun.

Roll Call	Aye	Nay
Mr. Moliterno	X	
Mr. Calhoun	X	
Mr. Costello	X	

The following official business was conducted by the Board from Executive Session:

RESOLUTION 11-12-19-18: Motion was made by Mr. Calhoun allow George Platon to rollover 6 vacation days (48 hours) to calendar year 2012. These rollover vacation hours must be used by March 31, 2012.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-19: Motion was made by Mr. Calhoun to allow Anna Mamone to rollover 9 vacation days (72 hours) to calendar year 2012. These rollover vacation hours must be used by March 31, 2012.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-20: Motion was made by Mr. Calhoun to allow Jack Nichols to rollover 5 vacation days (40 hours) to calendar year 2012. These rollover vacation hours must be used by March 31, 2012.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

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RESOLUTION 11-12-19-21: Motion was made by Mr. Calhoun to authorize a \$20.00 stipend payable per meeting for each Township Board and Commission member for 2011, not to exceed \$500.00.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-22: Motion was made by Mr. Calhoun to re-appoint **JAMES E. MILLIGAN, 82 RED GROUSE COURT**, to a new two-year term on the Boardman Township Site Plan Review Committee, effective December 19, 2011 to November 11, 2013.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-23: Motion was made by Mr. Calhoun to re-appoint **DAN DE SALVO, 276 MEADOWBROOK AVENUE**, to a new one-year term on the Boardman Township Site Plan Review Committee, effective December 19, 2011 to November 11, 2012.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-24: Motion was made by Mr. Calhoun to re-appoint **ROBERT PASSARELLI, 7604 BUCHANAN DRIVE**, to a new one-year term on the Boardman Township Site Plan Review Committee, effective December 19, 2011 to November 11, 2012.

Seconded by Mr. Moliterno.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

RESOLUTION 11-12-19-25: Motion was made by Mr. Costello to adjourn at 7:52 p.m.

Seconded by Mr. Calhoun.

Mr. Moliterno, Aye; Mr. Calhoun, Aye; Mr. Costello, Aye.

Chair

William D. Leicht
Fiscal Officer