



# BOARDMAN POLICE DEPARTMENT

8299 Market St. Boardman, Ohio 44512

330-726-4144 • Fax: 330-726-4170

Todd Werth, CHIEF OF POLICE

## **BOARDMAN TOWNSHIP JOB POSTING FOR POLICE DISPATCHER**

We are currently seeking applications to fill the position of Police Dispatcher for our Communications Center, located at 8299 Market Street, Boardman, Ohio 44512. Selected candidates will work as employees for the Boardman Police Department, which provides emergency dispatch services for thirteen (13) different law enforcement and fire agencies within Mahoning County.

Applicants must have completed secondary education (high school or GED), and be able to pass a background investigation, medical physical, psychological assessment, and drug screening prior to employment. Previous experience as an emergency dispatcher is desirable but not required. The below-listed attributes are applicable to the position as an emergency dispatcher.

- |   |                                      |
|---|--------------------------------------|
| High moral character and integrity        | Ability to Multi-Task                |
| Ability to work in a team environment     | Compassion                           |
| Good judgment and intelligence            | Empathy and sensitivity              |
| High degree of emotional self-control     | Self Confidence                      |
| Good communication skills                 | Strong desire to serve the community |
| Ability to learn MS Windows-based systems | History of good work attendance      |

Selected candidates will be provided an approximate 3-6 month training period (depending on experience) where they will learn policies, procedures, and use of our Computer Aided Dispatch (CAD) dispatching software.

<b>COMPENSATION</b>	<u>Hourly</u>	<u>Annual</u>	<u>Additional Benefits</u>
Entry	\$19.02	\$39,555.04	Comprehensive Medical Benefits Shift Differential Health Savings Account Life Insurance Policy Uniform Allowance Paid Vacation & Holidays Accrued Sick Leave Attendance Incentive
After Training	\$20.28	\$42,181.74	
After 1 Year	\$22.43	\$46,662.59	
After 2 Years	\$23.68	\$49,245.14	
After 3 Years	\$24.93	\$51,849.77	

## **APPLICATION PROCESS**

Obtain the initial employment application from the Boardman Township website: <https://www.boardmantwp.com/wp-content/uploads/2018/04/Boardman-Township-Application.pdf>. Send the completed application to Boardman Police, 8299 Market Street, Boardman, Ohio 44512, or by fax to 330-729-2040. For additional information about the position and hiring process contact Sergeant Paul Grimes [PGrimes@boardmantwp.com](mailto:PGrimes@boardmantwp.com) or by phone at 330-729-4150, extension 61839. You may also contact Boardman Chief of Police Todd Werth at [twerth@boardmantwp.com](mailto:twerth@boardmantwp.com) or 330-770-1429 with any questions.