

OFFICE USE ONLY		<input type="checkbox"/> PAID
Date Received:	Permit #:	
Staff Initials:	Zoning:	

# COMMERCIAL CONSTRUCTION APPLICATION

PROPERTY INFORMATION	
Street Address or Parcel Number:	
Check one: <input type="checkbox"/> New Commercial Construction <input type="checkbox"/> Commercial Addition	<input type="checkbox"/> Commercial Deck/Patio <input type="checkbox"/> Other:
Description of project:	
What is the total value of this project?	
Was there a variance obtained for this project? <input type="checkbox"/> Yes Case #: _____ <input type="checkbox"/> No	

APPLICANT INFORMATION	
Applicant's Name <i>(May be property owner, contractor, architect, etc.):</i>	
Applicant's Address:	
Phone(s):	Email:
Property Owner's Name <i>(If different from applicant):</i>	
Property Owner's Address:	
Phone(s):	Email:

NEW CONSTRUCTION TYPE	
Total Square footage:	
Number of stories:	
Fees: <input type="checkbox"/> Business <i>(Must be zoned business for this fee calculation.)</i> _____ x \$.54 =\$ _____ Total Sq. Ft. <input type="checkbox"/> Commercial _____ x \$.60 =\$ _____ Total Sq. Ft. <input type="checkbox"/> Industrial/Warehouse _____ x \$.42 =\$ _____ Total Sq. Ft.	
<b>Fees will be rounded up to the next dollar.</b>	
<b>Required site plan.</b>	

Application continues on reverse side of page: →

The undersigned hereby certifies that the information in and with this application is true and accurate, and consents to agents of the township entering the premises for inspection and verification of information submitted, as applicable; and if a permit is issued, to verify conformance to requirements and conditions of issuance.

 **Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

**FORMS OF PAYMENT ACCEPTED:**

- Exact cash
- Check *(Make payable to Boardman Township)*
- Credit *(Visa, MasterCard, or Discover)*  
*(Note: If you pay via credit or debit card, your statement will include a separate 2.95% or \$2.50 minimum service fee with this transaction. This fee is assessed by the credit card processor, not the Township)*

**PLEASE MAIL COMPLETED APPLICATIONS TO:**

Boardman Township Zoning Department  
8299 Market Street  
Boardman, Ohio 44512

**OR EMAIL:**

Julie Pitzer at [Jpitzer@Boardmantwp.com](mailto:Jpitzer@Boardmantwp.com)

REVISED: 8/5/2019