

MINUTES OF MEETING HELD MAY 29, 2018

At a regular meeting of the Board of Trustees of Boardman Township, Mahoning County, Ohio, held on the above date at 4:00 p.m. at the Boardman Township Government Center, 8299 Market Street, Boardman, Ohio, the following members were present: Mr. Calhoun, Mr. Costello, and Mr. Moliterno. The public and news media were given proper notice regarding this meeting.

RESOLUTION 18-05-29-01: Motion was made by Mr. Costello to approve the minutes of the regular meeting held May 14, 2018.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 18-05-29-02: Motion was made by Mr. Costello to approve and pay the following bills and payroll.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 18-05-29-03: Motion was made by Mr. Costello to approve appropriation transfers, supplementals, and advances as shown on the resolution of the minutes.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 18-05-29-04: Motion was made by Mr. Costello to adopt based upon the recommendation of Mr. David Mickey of ms consultants, the proposal from J. Herbert Construction Inc. dated May 9, 2018 in the amount of \$1,137.17 attached to this resolution, for adding concrete pad for the condensing unit, fence modifications and dedication plaque artwork. This change order increases the current contract amount from \$3,606,640.84 to \$3,607,778.01 from a line item expense account to be determined by the Fiscal Officer.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 18-05-29-05: Motion was made by Mr. Costello that Board of Trustees acting as Boardman Township Land Reutilization Program sell property on Washington Boulevard, known as Lot No. 2 of the Smith Homestead Plat, Youngstown, Ohio 44512 to Michael and Nancy Moschella at the appraised fair market value of \$700.00 based upon the recommendation of Marilyn Sferra Kenner, P.E., Road Superintendent/Land Bank Manager.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 18-05-29-06: Motion was made by Mr. Costello to adopt a resolution for the purchase of one (1) Ford F350 6.7 Diesel Dump Body Truck from Donell Ford for a cost of \$39,733.50 based upon the recommendation of Marilyn Sferra Kenner, Road Superintendent. This truck will replace existing aging equipment. The cost for this purchase will be paid from 2231-760-750-0000.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

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RESOLUTION 18-05-29-07: Motion was made by Mr. Costello to adopt a resolution for the purchase of a stainless steel bed, plow, and hydraulics for plow/spreader from Quality Truck in the amount of \$20,361.45 based upon the recommendation of Marilyn Sferra Kenner, Road Superintendent. This equipment will be fitted onto the Ford F350 to be purchased from Donell Ford to be used for snow and ice control operations and will replace aging equipment. The cost for this purchase will be paid from 2231-760-740-0011.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 18-05-29-08: Motion was made by Mr. Costello to adopt a resolution for the purchase of software and equipment to upgrade the fueling system from SSECO for a cost of \$21,875.00 based upon the recommendation of Marilyn Sferra Kenner, Road Superintendent. This equipment will eliminate the necessity to place the system on bypass due to cold weather as well as provide for a cloud based system for resetting mileage and adding and deleting users. The cost for this purchase will be paid from line item expense # 1000-120-323-0000.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 18-05-29-09: Motion was made by Mr. Costello to approve, based on the recommendation of Township Administrator Jason Loree, the group contract with Anthem Blue Cross and Blue Shield in accordance to the attached rates, effective June 1, 2018, through May 31, 2019, as attached to these minutes.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 18-05-29-10: Motion was made by Mr. Costello to adopt, based on the recommendation of Krista Beniston, Director of Zoning and Development, the Nuisance Resolution attached to the minutes, declaring 171 Melbourne Avenue a nuisance due to rubbish and debris located upon the property and ordering the abatement of the same.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 18-05-29-11: Motion was made by Mr. Costello to authorize, based upon the recommendation of Police Chief Todd Werth, the purchase of an "E/Z Rider K9 Unit Platform System Kit", from Shallow Creek Kennels Inc., 6572 Seneca Rd., Sharpsville, PA 16150, to be installed into a current Police Ford Interceptor SUV for the K-9 unit. The total of \$5,360.09 for this equipment shall be taken from the K-9 line item expense # 2081-210-420-0053.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

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RESOLUTION 18-05-29-12: Motion was made by Mr. Costello to authorize, based on the recommendation of Township Administrator Jason Loree, a resolution authorizing the employment of Attorney Matthew G. Vansuch as additional legal counsel under Ohio Revised Code Sections 309.09(B)(1) and 504.15 to advise and represent the Township on matters relating to the exercise of its limited home rule authority and on zoning or other matters when referred by the Township’s law director, as attached to these minutes.

Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

Road Superintendent Marilyn Kenner had no formal business to bring before the Board. She did state that the Crack Sealing bids will be opened at the June 11 board meeting and that the price of salt is rising.

Fire Chief Mark Pitzer had no formal business to bring before the Board. He did state that the Open House for the new fire station is tonight from 6:00 p.m. – 8:00 p.m. and the public is invited. In addition, he stated that the first shift to work out of the new fire station will be on June 4.

Police Chief Todd Werth had no formal business to bring before the Board. He did state that they are researching new CAD software and although this is a county decision, it should be made in the next month or so.

Director of Zoning and Development Krista Beniston had no formal business to bring before the Board. She did state that they are in their second week of high grass season.

Township Administrator Jason Loree had no formal business to bring before the Board. He did remind everyone that Community Day is scheduled for this Saturday, June 2, from 11:00 a.m. – 2:00 p.m.

Fiscal Officer William D. Leicht had no formal business to bring before the Board other than the distribution of the revenue and expense reports. He did state that we are above 50% for revenue collections.

There was no Old Business.

Under New Business, Mr. Calhoun stated that the next Board meeting will take place on Monday, June 11, at 5:30 p.m. at the Government Center.

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RESOLUTION 18-05-29-13: Motion was made by Mr. Moliterno to adjourn into Executive Session at 4:52 p.m. for purposes of discussing **Personnel** (Fire Department employment; Administration Department employment; Road Department employment).
Seconded by Mr. Costello.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

Present in Executive Session with the Trustees at various times was Fiscal Officer William D. Leicht, Township Administrator Jason Loree, Fire Chief Mark Pitzer, and Road Superintendent Marilyn Kenner.

RESOLUTION 18-05-29-14: Motion was made by Mr. Costello to adjourn Executive Session at 5:24 p.m. and return to Open Session.
Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

RESOLUTION 18-05-29-15: Motion made by Mr. Costello to approve, based on the recommendation of Fire Chief Mark Pitzer, the conditional offer of employment for the position of Firefighter with the Boardman Fire Department to Firefighter Brian Hallquist with a salary of \$30,800.00 and a start date to be determined. This offer is conditional on their successful completion of a physical examination, successful completion of a psychological examination, and successful completion of a drug screen.
Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

RESOLUTION 18-05-29-16: Motion was made by Mr. Costello to update the Boardman Township Personnel Policy and Procedures Manual, and Non-Bargaining Employee Compensation and Benefits Manual, as attached.
Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

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RESOLUTION 18-05-29-17: Motion was made by Mr. Costello to adopt the Memorandum of Understanding between the Boardman Township Trustees and Stephanie Landers as attached to these minutes with an effective date of May 29, 2018.
Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Calhoun	X	
Mr. Costello	X	
Mr. Moliterno	X	

RESOLUTION 18-05-29-18: Motion was made by Mr. Costello to adopt the Memorandum of Understanding between the Boardman Township Trustees and George Platten as attached to these minutes with an effective date of May 29, 2018.
Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Calhoun	X	
Mr. Costello	X	
Mr. Moliterno	X	

RESOLUTION 18-05-29-19: Motion was made Mr. Costello to authorize Road Superintendent Marilyn Kenner to hire two part-time seasonal employees in the Road Department with a start date of June 4, 2018.
Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

RESOLUTION 18-05-29-20: Motion was made by Mr. Moliterno to adjourn at 5:26 p.m.
Seconded by Mr. Costello.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

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Chair

William D. Leicht, Fiscal Officer