

A Nice Place to Call Home

Boardman Township

8299 MARKET STREET • BOARDMAN, OHIO 44512 • (330)726-4177 • FAX: (330)726-4195

CIVIL SERVICE COMMISSION

Gary R. West, Martha L. Bushey, Richard A. Schafer

INSTRUCTION SHEET **POLICE OFFICER EXAMINATION**

This package contains the legal notice (3 pages), an application (6 pages), job description (4 pages) and testing/registration material from Cuyahoga Community College (Tri-C) (6 pages).

Any questions concerning this application should be directed only to the Civil Service Commission or designated authority. Any questions may be directed to (330) 726-4177 x 61701 during normal business hours or (330) 540-8204 (after 4:00 PM). All forms must be printed in ink or typed and filled in completely.

Answer all questions. Where not applicable, indicate by N/A. To be eligible to receive military, licensure or educational credit, a passing grade of one standard deviation below the mean must be obtained and proper forms should be attached to the application at the time of filing.

PHYSICAL AGILITY TEST: Certificate of completion issued by the Cuyahoga Community College will be required, at the applicant's expense. Certifications dated within two (2) years of the exam date will be accepted. See attached Tri-C registration form for additional details. Test dates are November 13, 2016 or December 11, 2016.

Proof of certificate should be submitted when the application for examination is filed with the Commission, or before the scheduled time of the examination. **Applicant will not be permitted to participate in written exam without agility certificate.** This deadline may be waived by the Commission in specific and unusual situations whereby the Commission believes an extended submission date is justified. This request must be received by Commission in writing no later than one week prior to exam date.

WRITTEN EXAMINATION: December 21, 2016 (6-8:00 PM). The written examination will be administered in the library of the Boardman Senior High School located at 7777 Glenwood Avenue, Boardman, Ohio. Please enter through door #16.

To be eligible to receive credit the proper forms must be received prior to this date. **A valid driver's license or photo id (a copy will not be accepted) will also be required.** This date may be extended by the Commission in specific and unusual situations whereby the Commission believes an extended submission date is justified. This request must be received by Commission in writing no later than one week prior to exam date.

AN EQUAL OPPORTUNITY EMPLOYER

FILING No. _____ Filing Date _____ Filing Time _____

**CIVIL SERVICE COMMISSION
BOARDMAN TOWNSHIP, OHIO**

APPLICATION FOR EXAMINATION

TITLE OF EXAMINATION: _____

HOW TO FILE THIS APPLICATION: This application must be filled out completely and received by the Boardman Township Civil Service Commission no later than the last day for applications indicated on the announcement of the examination. **All applications must be submitted in person along with a valid driver's license or photo id (a copy will not be accepted).** All previous applications submitted to Boardman Township for this position are hereby void and unacceptable for exam purposes.

Last Name First Name Middle Name

Address Number & Street City State Zip Code

Primary Telephone # _____ Are you a U.S. Citizen? Yes ___ No ___

Date of Birth _____ Age _____ Social Security # _____

U.S. MILITARY SERVICE

Have you served in the U.S. Armed Forces? Yes ___ No ___

Branch of Service _____ Division of Discharge _____

Rank at Discharge _____ Date of Discharge _____

Type of Discharge _____ Any Special Training _____

Veteran's Credit on Open Competitive Examination:

Any person who has completed service in the uniformed services who has been honorably discharged from the uniformed services or transferred to reserve with evidence of satisfactory service, and who is a resident of this state, may file with the Commission a certificate of service or honorable discharge and upon this filing shall receive an additional credit of twenty percent (20%) of the person's total grade given in the regular examination in which the person receives a passing grade.

A person who has been discharged from the uniformed services for medical reasons must submit written proof that said person was completely and honorably discharged from the uniformed services in order to receive Veteran's Credit.

A person is not eligible for Veteran's Credit following an honorable or a medical discharge, unless that person has served on active duty in the armed forces for at least one hundred eighty (180) days.

Proof of satisfactory service or honorable discharge shall be submitted when the application for examination is filed with the Commission, or before the scheduled date of the examination. This deadline may be waived by the Commission in specific and unusual situations whereby the Commission believes an extended submission date is justified.

Form DD214 is the standard form, which proves honorable service or discharge from the Armed Forces of the United States.

EDUCATIONAL BACKGROUND

High School (Name & Address) _____
(GED)

Degree Earned _____

College (Name & Address) _____

Degree Earned _____

Business or Trade School (Name & Address) _____

Credit Hours Earned _____ Semester Hours Earned _____

Licensure Credit- Police Any applicant for original appointment as a police officer, who at the time of certification of the list from the examination possesses a valid certificate from the Ohio Police Officer Training Commission (OPOTC), may file with the Commission such certificate. The Commission shall grant additional credit of twenty percent (20%) of the total grade given in the examination to any applicant who files for the extra credit and qualifies, provided that he or she has first received a passing grade on the examination.

Educational Credit- Police Any applicant for original appointment as a police officer, who at the time of certification of the list from the examination possesses an Associate Degree from an accredited college or university, may file with the Commission acceptable certification of such degree. The Commission shall grant additional credit of five percent (5%) of the total grade given in the examination to any applicant who files for the extra credit and qualifies, provided that he or she has first received a passing grade on the examination.

Any applicant for original appointment as a police officer, who at the time of certification of the list from the examination possesses a Bachelor's Degree from an accredited college or university, may file with the Commission acceptable certification of such degree. The Commission shall grant additional credit of ten (10%) of the total grade given in the examination to any applicant who files for the extra credit and qualifies, provided that he or she has first received a passing grade on the examination.

Educational credit is non-cumulative in nature and cannot be compounded based on multiple degrees of any type. A candidate is only entitled to a single credit for highest degree recognized and submitted to the Commission prior to the examination date and must, at that time, be accompanied by proof as described above.

Maximum Credit – The maximum credit available for any one candidate is 20%, regardless of the source. Credits from more than one source cannot be combined if they exceed 20%.

EMPLOYMENT

List last position first and account for all periods of unemployment, (i.e. Military Service, etc.)

Name of Company _____ Address _____
Phone () _____ Dates Employed – From _____ to _____
Position _____ Salary _____
Immediate Supervisor _____
Reason for Leaving _____

Name of Company _____ Address _____
Phone () _____ Dates Employed – From _____ to _____
Position _____ Salary _____
Immediate Supervisor _____
Reason for Leaving _____

Name of Company _____ Address _____
Phone () _____ Dates Employed – From _____ to _____
Position _____ Salary _____
Immediate Supervisor _____
Reason for Leaving _____

REFERENCES

List three (3) persons or business references, not related to you.

Name _____ Address _____
State _____ Zip Code _____ Phone () _____
Occupation _____ Years Known _____

Name _____ Address _____
State _____ Zip Code _____ Phone () _____
Occupation _____ Years Known _____

Name _____ Address _____
State _____ Zip Code _____ Phone () _____
Occupation _____ Years Known _____

Name _____ Address _____
State _____ Zip Code _____ Phone () _____
Occupation _____ Years Known _____

In case of emergency notify:

Name	Relationship
_____	_____
_____	_____
Address	Phone

THIS APPLICATION MUST BE SIGNED IN THE PRESENCE OF A COMMISSION MEMBER OR PERSON WORKING ON BEHALF OF THE CIVIL SERVICE COMMISSION AT THE TIME OF FILING.

CERTIFICATE OF APPLICATION: Hereby certify that all information given in this application is true and agree and understand any misstatement of material facts contained in this application may cause forfeiture of all my rights to employment with Boardman Township, Ohio.

It shall be the responsibility of all applicants with passing scores on an eligibility list to promptly notify the Commission of any change in the applicant's name or address. Failure to do so may result in an improper certification and subsequent removal from the eligibility list. Boardman Township Civil Service Rules and Regulations Article VI, Section 4.

SIGNATURE _____ DATE _____

SIGNATURE OF WITNESS _____ DATE _____
(Commission member only)

TIME _____

An Equal Opportunity Employer

BOARDMAN TOWNSHIP
An Equal Opportunity Employer
POSITION DESCRIPTION

Position Title:	Patrol Officer	Name of Incumbent:	
Office/Division:	Police	Employment Status:	Full-Time
Reports To:	Patrol Lieutenant	FLSA Status:	Exempt

QUALIFICATIONS (An Example of Acceptable Qualifications):

Completion of secondary education (high school or GED); must be able to qualify for and remain insurable under the Township's vehicle insurance policy; must successfully complete all medical, physical, agility, and/or psychological examinations administered by the Township. Bachelor's degree in criminal justice or related field preferred.

LICENSURE OR CERTIFICATION REQUIREMENTS

Must possess a State of Ohio driver's license; must successfully obtain State of Ohio Peace Officer Certification; must maintain certification in firearms proficiency; other certifications or licensure requirements as determined by the Chief of Police.

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive:

Patrol vehicles (cars, large SUVs, and truck sized vehicles); police radio, firearm, handcuffs, self defense weapons (i.e., baton, oc spray, tazer, and other less than lethal tools); portable radio, computer, telephone, cell phone, camera, video camera, radar unit, unlock tool kit, BAC intoxication detector, fingerprint kit; copier, printer, fax machine, scanner, or other office equipment; hand tools (i.e., pry bars, sledge hammers, battering rams, bolt cutters); fire extinguishers.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

The employee: uses or works in proximity to the use of firearms; works in or around crowds; has contact with potentially violent or emotionally distraught persons; has exposure to potentially vicious animals; has exposure to life threatening situations; must pursue criminal suspects on foot and in vehicles; has exposure to hot, cold, wet, humid, or windy weather conditions; has exposure to hazardous driving conditions; is periodically exposed to blood and other bodily fluids; walks or stands for long periods of time; climbs ladders, enters water, assists other emergency response personnel.

Note: In accordance with the U.S. Department of Labor physical demands strength ratings, this is considered medium work.

BOARDMAN TOWNSHIP
An Equal Opportunity Employer
POSITION DESCRIPTION

Position Title: Patrol Officer

Name of Incumbent:

ESSENTIAL FUNCTIONS OF THE POSITION (For purposes of 42 USC 12101)

1. Patrols assigned area in order to protect citizens and their property; enforces state and local laws; responds to requests for and provides needed assistance, and if necessary, administers first aid; investigates suspicious conditions or individuals; searches individuals, vehicles, and other locations; checks various types of premises; issues warnings, makes arrests, or issues citations; evacuates persons from dangerous situations; arrests and apprehends suspects or offenders.
2. Conducts investigations of crime scenes or criminal activity (secures scene, gathers and analyzes evidence, locates and interviews witnesses, develops informants, searches premises, books, arrested suspects, interrogates suspects, makes judgments regarding probable cause for warrantless search, transports property or evidence, photographs crime scenes, diagrams crime scenes, conducts surveillance, documents evidence chain of custody, etc.); determines charge(s) to be filed against suspects; presents results of criminal investigations to Prosecutor or Grand Jury.
3. Enforces traffic and parking laws and ordinances (uses radar to determine speed of vehicles; controls, regulates, and directs traffic; checks vehicles for proper registration; identifies vehicles with safety issues; issues citations; administers sobriety tests; etc.); investigates traffic accidents (interviews principals and witnesses, examines physical conditions, cares for injured, takes photographs and measurements, writes up report, determines enforcement action); assists stranded motorists; removes hazards from the highway.
4. Participates in crime prevention activities; establishes effective working relationships with citizens and community organizations; provides information to the public concerning law enforcement procedures and activities; resolves conflicts and mediates disputes between citizens; conducts routine inspections of residences, businesses, and other facilities to determine security concerns; provides information to citizens concerning crime prevention procedures and practices; refers citizens to appropriate social service agencies for non-law enforcement services.
5. Cooperates with other law enforcement and public safety agencies in performance of official duties.
6. Files criminal charges, consults with prosecutors, testifies at grand juries, hearings and trials.
7. Reviews activity reports, crime analysis bulletins, wanted posters, and other information to maintain familiarity with criminal activity in area; reviews books, directives, training materials, and other materials to maintain familiarity with law enforcement protocols.

Date Adopted: _____

Developed by:

{4/19/2013 PDBRMTW 00116355.DOCX}

Date Revised: _____

Clemans Nelson & Associates, Inc.

BOARDMAN TOWNSHIP
An Equal Opportunity Employer
POSITION DESCRIPTION

Position Title:	Patrol Officer	Name of Incumbent:
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- 8. Provides feedback and suggestions regarding departmental policies, procedures and equipment; may provide departmental instruction and training as required.
- 9. Inspects Special Operations Division fleet of vehicles and equipment, as well as police facilities and reports conditions requiring corrective action or improvement.
- 10. Assists supervisors with administrative tasks.

OTHER DUTIES AND RESPONSIBILITIES:

- 1. Performs other related duties as assigned.
- 2. Reviews and approves/disapproves of investigative and other reports submitted by subordinate personnel; reviews case preparation prior to presentation at grand jury or major trial.

MINIMUM ACCEPTABLE CHARACTERISTICS: (*indicates developed after employment)

Knowledge of: organizational goals and objectives;* organizational policies and procedures;* criminology; investigation techniques; arrest procedures; modern law enforcement procedures and methods; techniques of collection and preservation of evidence; federal, state, and local laws; law enforcement administration; forensic science; geographic layout of jurisdiction;* law enforcement equipment and weapons; surveillance techniques; security practices and procedures; safety practices and procedures; communication techniques; L.E.A.D.S. computer operations; public safety radio dispatching procedures; inventory control; records preparation and management.

Skill in: operating/utilizing law enforcement equipment; operating/utilizing investigative tools and instruments; operating a motor vehicle; use of firearms as instructed by state (OPOTA) or division; computer operation.

Ability to: carry out simple instructions; interpret a variety of instructions in written, oral, picture, or schedule form; deal with many variables and determine specific action; recognize unusual or threatening conditions and take appropriate action; apply principles to solve practical, everyday problems; exercise independent judgment; understand, interpret, and apply laws, rules, or regulations to specific situations; explain application of laws, rules, regulations, policies, standards, procedures to others; complete routine forms and prepare accurate documentation/reports; communicate effectively; understand a variety of written and verbal communications; maintain records according to established procedures; develop and maintain effective working relationships and deal effectively with others; work under stressful conditions and

BOARDMAN TOWNSHIP
An Equal Opportunity Employer
POSITION DESCRIPTION

Position Title: Patrol Officer

Name of Incumbent:

maintain composure; demonstrate physical endurance; demonstrate manual dexterity; travel to and gain access to work site.

POSITIONS DIRECTLY SUPERVISED:

Auxiliary or reserve officers.

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (*employee*) signature below signifies that I have reviewed and understand the contents of my position description.

(Approval of Appointing Authority)

(Date)

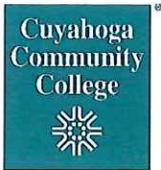
(Employee Signature)

(Date)

Date Adopted: _____
Date Revised: _____

Developed by:
Clemans Nelson & Associates, Inc.

{4/19/2013 PDBRMTW 00116355.DOCX}



Public Safety Institute
Law Enforcement Division
Police Agility Program
WESTERN CAMPUS
11000 PLEASANT VALLEY ROAD, PSTC BLDG., PARMA, OH 44130
PHONE: 216-987-3033

Dear Candidate,

Congratulations on your choice of a career in Law Enforcement. The Agency you are testing with has contracted with Cuyahoga Community College to provide a Standardized Police Agility Test. The Physical Agility/Fitness Test is the result of years of research and practical application. The Physical Agility Test which you will take was developed by Physical Agility professionals, validated by scientific research, and will be administered impartially and fairly at a neutral test site. The test site will be Cuyahoga Community College's Western Campus in Parma, Ohio. **We strongly recommend you consult with your personal physician before taking the agility test.**

A Registration form is enclosed with this packet. You must register and have payment in by **4:00 pm on the Wednesday before your Test Date (always on a Sunday)**. Upcoming test date: [Assessment Information document](#). **You are solely responsible for meeting any deadlines set by the agency you are testing for at this time.** The cost for the Physical Agility Test is \$60 and it is mandatory. Please call 216-987-3033 to register. You must pay at the time of registration.

You are required to report to the Western Campus in Parma (11000 Pleasant Valley Road, Parma, Ohio 44130). Sign-in and start times will be provided at time of registration. If you do not arrive by the start time provided, **YOU WILL NOT BE TESTED** and there is **NO REFUND**. You **must** bring a valid Identification Card **WITH YOUR PICTURE ON IT**, or you will not be admitted into the test facility.

The Police Agility Program does not mail out confirmations. Cancellation notice must be given two (2) business days prior to the test. **NO REFUNDS** will be given after the registration cut-off date for the test and/or the test date itself. If you register for the test and do not cancel you will be billed for the test.

I wish you the best of luck. Please call if you have any questions.

Sincerely,

Ryan O'Farrell

Ryan O'Farrell
Program Coordinator
Police Agility Program
Office: 216-987-5312
Cell: 440-667-1126

Cuyahoga Community College Public Safety Training Institute Law Enforcement Division Police Agility Program

Preparing for the Police Agility Test

WHAT TEST STANDARDS MUST BE MET?

There are six events that must be successfully completed to receive a Cuyahoga Community College Certificate of Completion. There will be rest periods between each event. Each event is scored separately and the participant must meet the standard on each and every event to a certificate. The standards are as follows:

<u>TEST</u>	<u>STANDARD</u>
Minimum push ups	27 no time frame
Minimum sit ups	31 within in a minute
Illinois Agility Run	19 seconds
1Rep. bench press	78% of your body weight
300 meter run	62 seconds
1.5 mile run	16 minutes 36 seconds

HOW TO PREPARE FOR THE TEST?

Training will be required to meet the standards. Each test has a different training routine.

Maximum Pushup and Sit up Tests

To prepare for this test follow this routine.

The **first step** is to see how many pushups can be accomplished. That will become the initial training repetition dose or **ITRD**.

<u>Week</u>	<u>Sets</u>	<u>Repetitions</u>	<u>Frequency</u>
1	1	ITRD	3/week
2	2	ITRD divided by 1/2	3/week
3	3	ITRD divided by 1/2	3/week
4	3	ITRD divided by 1/2 plus 2	3/week
5	3	ITRD divided by 1/2 plus 4	3/week
6	3	ITRD divided by 1/2 plus 6	3/week
7	3	ITRD divided by 1/2 plus 8	3/week
8	3	ITRD divided by 1/2 plus 10	3/week

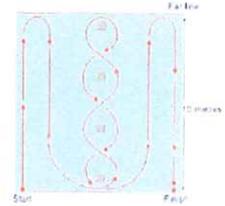
For each successful week keep adding 2 more repetitions per week.

If a regular push up can not be completed, at first, do the modified push up for several weeks following the same routine, then advance to the regular push up.

Illinois Agility Run To prepare for this test the participant will need to practice sprinting the distance of 40 feet around obstacles.

1. Set up a course.

- 1. The course should consist of three lanes.
 - o The first lane is a straight sprint starting from the push-up position.
 - o The second lane space four (4) obstacles (chairs, cardboard boxes etc.) 10 feet apart
 - o The third lane is a straight sprint. (See diagram).



2. At least two days a week run through the course – two to four times non-stop.

1 RM Bench Press To prepare for this test the participant will need access to weights.

The **first step** is to determine the maximum weight the participant can push up one time.

The **second step** is to determine 60% of that weight. This will be a weight that can be done 8-10 REPS. Use the schedule below:

REPS = the number of times you do the exercise (number of lifts of the weight)

SETS = the number of times you do the series of reps.

<u>Week</u>	<u>Weight</u>	<u>Sets</u>	<u>Reps</u>	<u>Frequency</u>
1	60% of 1RM	1	8-10	3/week
2	60% of 1RM	2	8-10	3/week
3	60% of 1RM	3	8-10	3/week
4	60% of 1RM	3	8-10	3/week
5	60% of 1RM plus 5 lbs	3	8-10	3/week
6	60% of 1RM plus 5 lbs	3	8-10	3/week
7	60% of 1RM plus 10 lbs	3	8-10	3/week
8	60% of 1RM plus 10 lbs	3	8-10	3/week
9	60% of 1RM plus 10-20 lbs	3	8-10	3/week
10	60% of 1RM plus 10-20 lbs	3	8-10	3/week

300 Meter Run

To prepare for this test the participant will need to do interval training.

The **first step** is to time one's self for an all out effort at 110 yards. This is called the initial time or **IT**.

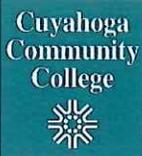
The **second step** is to divide the **IT** by .80 to get the starting training time. Then follow the schedule below:

<u>Frequency</u>	<u>Week</u>	<u>Training Distance</u>	Number of Times you Sprint Repetitions	Time for the sprint Training Time	Rest period between sprints Rest Time
1/week	1 & 2	110 yards	4	.80 into IT	2 min.
1/week	3 & 4	110 yards	5	.80 into IT minus 2-3 sec.	2 min.
1/week	5 & 6	110 yards	6	.80 into IT minus 5-6 sec.	2 min.
1/week	7 & 8	220 yards	4	.80 into IT times 2	2 min.
2/week	9 & 10	220 yards	4	.80 into IT times 2 minus 4 sec.	2 min.

1.5 Mile Run

To prepare for this test, the participant needs to gradually increase running endurances. The schedule below is a proven progressive routine. If applicable the participant may advance the schedule on a weekly basis and then proceed to the next level. If the distance can be accomplished in less time, then do so.

<u>WEEK</u>	<u>ACTIVITY</u>	<u>DISTANCE</u>	<u>TIME</u>	<u>FREQUENCY</u>
1	Walk	1 mile	17-20 min.	5/week
2	Walk	1.5 mile	25-29 min.	5/week
3	Walk	2 miles	32-35 min.	5/week
4	Walk	2 miles	28-30 min.	5/week
5	Walk/jog	2 miles	27 min.	5/week
6	Walk/jog	2 miles	26 min.	5/week
7	Walk/jog	2 miles	25 min.	5/week
8	Walk/jog	2 miles	24 min.	5/week
9	Jog	2 miles	23 min.	4/week
10	Jog	2 miles	22 min.	4/week
11	Jog	2 miles	21 min.	4/week
12	Jog	2 miles	20 min.	4/week



Public Safety Institute Law Enforcement Advanced Training Registration

PLEASE PRINT &
COMPLETE ALL ITEMS

New Student

Returning Student

Last Attended:

Month

Year

Personal Information				
SS# (required): _____				
Name _____				
	Last	First	MI	Maiden
Address _____				
	Number	Street	Apt. No.	

	City	State	Zip	County
Phone _____				
	Area Code	Number		
E-Mail _____				
Sex <input type="checkbox"/> Male <input type="checkbox"/> Female				
Ethnic Code <input type="checkbox"/> Black <input type="checkbox"/> American Indian or Alaskan				
<input type="checkbox"/> White (non-hispanic) <input type="checkbox"/> Asian, Pacific Islander, Indian Subcontinent				
<input type="checkbox"/> Hispanic <input type="checkbox"/> Other				
Date of Birth (required) _____				
U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No				

Employment Information				
Testing for <input type="checkbox"/> Academy <input type="checkbox"/> Department				
Department _____				
Address _____				
	Number Street			

	City	State	Zip	County
Phone _____				
	Area Code Number			
FAX _____				
	Area Code Number Extension			

Mail or FAX In Registration	
	Payment Type
<input type="checkbox"/> Bill Company	P.O.# _____
<input type="checkbox"/> Check Enclosed	<input type="checkbox"/> Money Order
<input type="checkbox"/> Master Charge	Exp. Date _____
<input type="checkbox"/> Visa	Exp. Date _____
<input type="checkbox"/> Discover	Exp. Date _____
Account Number _____	
Name on Card _____	
Signature _____	

Registration Information:

Fax registrations to: (216) 987-3101

Checks/ Money orders are payable to: Cuyahoga Community College

Credit/Debit card payments are subject to a 2.4% processing fee.

Mail registrations to: Cuyahoga Community College
Public Safety Institute
Advanced Technology Training Center
3409 Woodland Avenue, Ste. 152
Cleveland, Ohio 44115

Course Reference Number	Course Title	Start Date	Fee
	Police Agility Exam		\$60.00

Public Safety Institute

Advanced Technology Training Center * 3409 Woodland Avenue, Ste. 152 * Cleveland, Ohio 44115

POLICE OFFICER PHYSICAL AGILITY TEST INFORMATION

Cuyahoga Community College will issue a certificate of completion to candidates who successfully pass the Police Officer Standardized Physical Agility exam. It is the candidate's responsibility to provide the agency or agencies he/she is testing for with a copy of their certificate of completion¹. The certificate will be valid for one year, unless otherwise stated by the agency the candidate is testing for.

Prerequisites for Police Officer Agility Testing

1. Must register and pay testing fee by the Wednesday prior to the start date.
2. Must show photo ID to be permitted into the testing area.
3. Must complete candidate packet provided the day of testing.

It is suggested that candidates dress appropriately, as testing may take place outdoors – weather permitting. It is recommended that candidates wear athletic shoes with good traction.

Please note: Cuyahoga Community College does not assume any responsibility for any medical consequences that might arise from participating in physical agility testing.

For information call: 216-987-3033

REGISTRATION INFORMATION

Registration will close at 4:00 pm the Wednesday prior to the test date. Applicants will not be sent notifications/confirmations.

To Register by mail: Complete the registration form. Make your check or money order payable to Cuyahoga Community College and mail to Cuyahoga Community College, ATTN: Carrie Havens, 3409 Woodland Avenue, Suite 152, Cleveland, OH 44115.

To Register in person: Stop by the Public Safety Institute Office at the Metro Campus of Cuyahoga Community College.

To Register by FAX: Payment must be by credit card²
216-987-3101

To Register by phone: Payment must be by credit card²
216-987-3033

Registration Deadline: 4:00p.m., the Wednesday prior to the test date.

Refund Policy: Participants will receive a full refund if cancelled by the Wednesday prior to the start date. No refunds thereafter.

Parking: Western Campus, Public Safety Institute Center parking lots

Directions to Campus: Exit I-71 at Bagley Road and go East. Exit I-77 at Pleasant Valley Road and go West. Exit The Ohio Turnpike at Exit 10 to I-71 North. The Campus is located at the corner of Pleasant Valley and York Roads, 11000 Pleasant Valley Rd., Parma, OH.

POLICE OFFICER PHYSICAL AGILITY TEST

FEE: \$60.00
TIME: Call for Sign-in/Start times
LOCATION: Tri-C West, Public Safety Training Center
DATE(S): January 24, 2016
February 28, 2016
March 13, 2016
April 17, 2016
May 15, 2016
June 12, 2016
July 17, 2016
August 14, 2016
September 18, 2016
October 16, 2016
November 13, 2016
December 11, 2016

CLASS SIZE: 10 Minimum/100 Maximum

Registration must be completed and payment made prior to the test as explained above. Applicants must sign-in prior to start of the test. Late arrivals will not be tested. If insufficient enrollment, the test will be canceled. You will be notified by phone or postcard.

WRITTEN/COGNITIVE ASSESSMENT & PRE-SCREENING PSYCHOLOGICAL ASSESSMENT:

FEE: \$60.00
TIME: Sign-on at 7:00am Testing at 8:00am
LOCATION: Tri-C West, Public Safety Training Center
DATE(S): TBD - Scheduled by individual Police Departments

Registration must be completed and payment made prior to the test as explained above. Applicants must sign-in prior to start of the test. Late arrivals will not be tested. If insufficient enrollment, the test will be canceled. You will be notified by phone, email or postcard.

CLASS SIZE: 10 Minimum/100 Maximum

¹It is the participants' responsibility to provide a copy of certificate of completion to agency they are testing for. Copies are not keep on file. If you lose/misplace your certificate you will have to take the Physical Agility Exam again (paying \$60.00).

²A 2.4% convenience fee is charge when paying by credit or debit card.