

MINUTES OF MEETING HELD DECEMBER 14, 2015

At a regular meeting of the Board of Trustees of Boardman Township, Mahoning County, Ohio, held on the above date at 4:00 p.m. at the Boardman Township Government Center, 8299 Market Street, Boardman, the following members were present: Mr. Calhoun, Mr. Costello, and Mr. Moliterno. The public and news media were given proper notice regarding this meeting.

RESOLUTION 15-12-14-01: Motion was made by Mr. Moliterno to have Gary Diorio, the township engineer of record through ms consultants, inc. to review all bids, prepare a bid tabulation, and provide a letter of recommendation for award for Contract A - Southern Park Historic District Sanitary Sewer and Waterline Extension Project and for Contract B – Smith Home & Southern Park Stables ADA Restroom Renovations.

Seconded by Mr. Costello.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 15-12-14-02: Motion was made by Mr. Costello to approve the minutes of the regular meeting held November 23, 2015.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 15-12-14-03: Motion was made by Mr. Costello to approve and pay the following bills and payroll.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 15-12-14-04: Motion was made by Mr. Costello to approve appropriation transfers and supplementals as shown on the resolution of the minutes.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 15-12-14-05: Motion was made by Mr. Costello to authorize, based upon the recommendation of Township Administrator Jason Loree, the payment of \$5,537.43 to Tele-Solutions, Suite 102, 6001 Southern Boulevard, Boardman, Ohio, 44512, for the Annual Maintenance Agreement (1-16-2016 to 1-15-2017) for the township-wide phone system. This funding will come from the following line item expense numbers: \$1,981.71 from 2192-220-430-0008; \$25.58 from 1000-110-420-0000; \$100.00 from 1000-130-420-0000; \$355.58 from 2021-330-420-0000; and \$2,844.56 from 2081-210-420-0000.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

MINUTES OF MEETING HELD DECEMBER 14, 2015

RESOLUTION 15-12-14-06: Motion was made by Mr. Costello to authorize and execute, based upon the recommendation of Township Administrator Jason Loree, the Agreement by and between the Mahoning County Prosecutor and Boardman Township for the purpose of the Mahoning County Prosecutor to serve as the Township's Law Director pursuant to Ohio Revised Code Section 504.15 in the amount of \$75,000.00 (line item expense # 1000-110-311-0000), payable in two equal installments of \$37,500, due on or before June 1, 2016, and December 1, 2016, with the contract being effective January 1, 2016, to December 31, 2016, including all related terms and conditions therein.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 15-12-14-07: Motion was made by Mr. Costello to authorize the renewal of the contractual agreement with the Ohio Township Association Risk Management Authority (OTARMA) statewide insurance pool for legal, third party claims, auto, wrongful acts, property liability, and Police Professional Liability insurance coverage for calendar year 2016 through Cailor-Fleming Insurance Agency, at a cost of \$114,342.04.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 15-12-14-08: Motion was made by Mr. Costello to adopt, based upon the recommendation of Zoning Inspector Sarah Gartland, the Change Order Resolution attached to the minutes, to correct error in demolition award of \$1000.00 to Siegel Excavating, LLC., 4946 Mathews Road, Edinburg, PA 16116 for a final contract amount of \$11,000.00 from line item expense # 1000-130-360-0060.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 15-12-14-09: Motion was made by Mr. Costello to adopt, based upon the recommendation of Zoning Inspector Sarah Gartland, the Change Order Resolution attached to the minutes, for the additional cost of removing a dead tree at 5009 Firnley Avenue in the amount of \$1000.00 and to correct error in demolition award of \$300.00 to Siegel Excavating, LLC., 4946 Mathews Road, Edinburg, PA 16116 for a final contract amount of \$6,100.00 from line item expense # 1000-130-360-0060.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

RESOLUTION 15-12-14-10: Motion was made by Mr. Costello to adopt, based upon the recommendation of Zoning Inspector Sarah Gartland, the Resolution attached to the minutes to adopt the Boardman Township Land Reutilization Program Mission Statement and Land Disposition Protocols.

Seconded by Mr. Moliterno.

Mr. Costello, Aye; Mr. Moliterno, Aye; Mr. Calhoun, Aye.

Zoning Inspector Sarah Gartland and Assistant Zoning Inspector Marilyn Kenner reviewed various updates to the Zoning Ordinance with the Board of Trustees.

MINUTES OF MEETING HELD DECEMBER 14, 2015

Road Superintendent Larry Wilson had no formal business to bring before the Board. He did state that salt barn bids will be opened at the next board meeting.

Fire Chief Mark Pitzer had no formal business to bring before the Board. He did state that the new fire truck delivery and the ladder truck repairs should both be complete in January.

Police Chief Jack Nichols had no formal business to bring before the Board. He did state that the COPS grant has been formally accepted and two new officers will be hired to work at the middle schools.

Zoning Inspector Sarah Gartland had no formal business to bring before the Board.

Township Administrator Jason Loree had no formal business to bring before the Board.

Fiscal Officer William Leicht had no formal business to bring before the Board beyond the distribution of the revenue and expense reports. He did state that he will deliver our "final financial report card" for this year at the next board meeting.

Under Old Business, the next board meeting will be held at 11:00 a.m. on December 28, 2015, here at the Boardman Township Administration Building.

There was no New Business.

RESOLUTION 15-12-14-11: Motion was made by Mr. Costello to adjourn into Executive Session at 4:50 p.m. for purposes of discussing **Collective Bargaining** (AFSCME); **Personnel** (Fire Department promotion); and **Personnel** (Road Department employment).

Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

Present in Executive Session with the Trustees at various times was Township Administrator Jason Loree, Fire Chief Mark Pitzer, Fire Fighter James Yocum, Fire Fighter Thomas Donadee, and Fiscal Officer William D. Leicht.

MINUTES OF MEETING HELD DECEMBER 14, 2015

RESOLUTION 15-12-14-12: Motion was made by Mr. Costello to adjourn Executive Session at 6:43 p.m. and return to Open Session.
Seconded by Mr. Moliterno.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

RESOLUTION 15-12-14-13: Motion was made by Mr. Moliterno to approve the request of Dennis Lozano, Road Department Foreman, to carry over six (6) days of vacation from calendar year 2015 to calendar year 2016, to be used by April 30, 2016.
Seconded by Mr. Costello.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

RESOLUTION 15-12-14-14: Motion was made by Mr. Moliterno, based on the recommendation of Township Administrator Jason Loree and Fire Chief Mark Pitzer, the conditional promotion to the position of Lieutenant/Fire Prevention Officer with the Boardman Fire Department, effective December 21, 2015, to James Yocum. The condition for this offer is the successful completion of the six month probationary period.

RESOLUTION 15-12-14-15: Motion was made by Mr. Moliterno to adjourn at 6:45 p.m.
Seconded by Mr. Costello.

Roll Call	Aye	Nay
Mr. Costello	X	
Mr. Moliterno	X	
Mr. Calhoun	X	

Chair

William D. Leicht, Fiscal Officer